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SUBCHAPTER J, MARKETING OF SPECIALTY PLATES THROUGH PRIVATE VENDOR

§504.851[0]. CONTRACT WITH PRIVATE VENDOR

- (a) The department shall enter into a contract with the private vendor whose proposal is most advantageous to the state, as determined from competitive sealed proposals that satisfy the requirements of this section, for the marketing and sale of:
 - (1) personalized license plates authorized by Section 504. 101; or
 - (2) with the agreement of the private vendor, other specialty license plates authorized by this subchapter.
- (b) Instead of the fees established by Section 504.101(c), the commission by rule shall establish fees for the issuance or renewal of personalized license plates that are marketed and sold by the private vendor. Fees must be reasonable and not less than the greater of:
 - (1) the amounts necessary to allow the department to recover all reasonable costs to the department associated with the evaluation of the competitive sealed proposals received by the department and with the implementation and enforcement of the contract, including direct, indirect, and administrative costs; or
 - (2) the amount established by Section 504.101(c).
- (c) The commission by rule shall establish the fees for the issuance or renewal of souvenir license plates, specialty license plates, or souvenir or specialty license plates that are personalized that are marketed and sold by the private vendor. Fees must be reasonable and not less than the amounts necessary to allow the department to recover all reasonable costs to the department associated with the evaluation of the competitive sealed proposals received by the department and with the implementation and enforcement of the contract, including direct, indirect, and administrative costs. A fee established under this subsection is in addition to:
 - (1) the registration fee and any optional registration fee prescribed by this chapter for the vehicle for which specialty license plates are issued;
 - (2) any additional fee prescribed by this subchapter for the issuance of specialty license plates for that vehicle; and
 - (3) any additional fee prescribed by this subchapter for the issuance of personalized license plates for that vehicle.
- (d) At any time as necessary to comply with Subsection (b) or (c), the commission may increase or decrease the amount of a fee established under the applicable subsection.
- (e) The portion of a contract with a private vendor regarding the marketing and sale of personalized license plates is payable only from amounts derived from the collection of the fee established under Subsection (b). The portion of a contract with a private vendor regarding the marketing and sale of souvenir license plates, specialty license plates, or souvenir or specialty license plates that are personalized under Section 504.102 is payable only from amounts derived from the collection of the fee established under Subsection (c).
- (f) The department may approve new design and color combinations for personalized license plates that are marketed and sold by a private vendor under a contract entered into with the private vendor. Each approved license plate design and color combination remains the property of the department.

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- (g) The department may approve new design and color combinations for specialty license plates authorized by this chapter, including specialty license plates that may be personalized, that are marketed and sold by a private vendor under a contract entered into with the private vendor. Each approved license-plate design and color combination remains the property of the department. Except as otherwise provided by this chapter, this subsection does not authorize:
- (1) the department to approve a design or color combination for a specialty license plate that is inconsistent with the design or color combination specified for the license plate by the section of this chapter that authorizes the issuance of the specialty license plate; or
 - (2) the private vendor to market and sell a specialty license plate with a design or color combination that is inconsistent with the design or color combination specified by that section.
- (g-1) The department may not:
- (1) publish a proposed design or color combination for a specialty license plate for public comment in the Texas Register or otherwise, except on the department's website for a period not to exceed 10 days; or
 - (2) restrict the background color, color combinations, or color alphanumeric license plate numbers of a specialty license plate, except as determined by the Department of Public Safety as necessary for law enforcement purposes.
- (h) Subject to the limitations provided by Subsections (g) and (g-1), the department may cancel a license plate or require the discontinuation of a license plate design or color combination that is marketed and sold by a private vendor under contract at any time if the department determines that the cancellation or discontinuation is in the best interest of this state or the motoring public.
- (i) A contract entered into by the department with a private vendor under this section:
- (1) must comply with any law generally applicable to a contract for services entered into by the department;
 - (2) must require the private vendor to render at least quarterly to the department periodic accounts that accurately detail all material transactions, including information reasonably required by the department to support fees that are collected by the vendor, and to regularly remit all money payable to the department under the contract; and
 - (3) may allow or require the private vendor to establish an electronic infrastructure coordinated and compatible with the department's registration system, by which motor vehicle owners may electronically send and receive applications, other documents, or required payments, and that, when secure access is necessary, can be electronically validated by the department.
- (j) From amounts received by the department, the department shall deposit to the credit of the state highway fund an amount sufficient to enable the department to recover its administrative costs for all license plates issued under this section, including any payments to the vendor under Subsection (a), and any other amounts allocated to the state highway fund by another law. To the extent that disposition of other amounts received from the vendor are governed by another law, those amounts shall be deposited in accordance with the other law, and for each type of license plate the amount charged for the license plate may not be less than the amount in effect on January 1, 2003. Any additional amount received from the vendor shall be deposited to the credit of the general revenue fund.

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- (k) The department shall certify to the comptroller the estimate, with a detailed explanation of the basis on which the estimate is calculated, of all reasonable costs to the department associated with the evaluation of competitive sealed proposals received by the department under this section and associated with the implementation and enforcement of a contract entered into under this section, including direct, indirect, and administrative costs for the issuance or renewal of personalized license plates or specialty license plates.
- (l) A contract entered into with the private vendor shall provide for the department to recover all costs incurred by the department in implementing this section. Under the contract, the department may require the private vendor to reimburse the department in advance for:
 - (1) not more than one-half of the department's anticipated costs in connection with the contract; and
 - (2) the department's anticipated costs in connection with the introduction of a new specialty license plate.
- (m) To the extent that specialty license plate fees collected under this section are in excess of the minimum amount required under Subsection (b) or (c), the excess amount shall be deposited to the credit of the general revenue fund.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2005, 79th Leg., ch. 754, §1, eff. June 17, 2005.

§504.852. CONTRACT LIMITATIONS

- (a) In a contract under Section 504.851[0], the department may not:
 - (1) unreasonably disapprove or limit any aspect of a private vendor's marketing and sales plan;
 - (2) unreasonably interfere with the selection, assignment, or management by the private vendor of the private vendor's employees, agents, or subcontractors; or
 - (3) require a private vendor to market and sell souvenir license plates, specialty license plates, or souvenir or specialty license plates personalized under Section 504.102.
- (b) If a private vendor contracts to market and sell souvenir license plates, specialty license plates, or souvenir or specialty license plates personalized under Section 504.102, the initial term of the contract shall be for at least five years from the effective date of the contract. The contract may provide, with the agreement of the department and the private vendor, a second term at least equal in length to the initial term of the contract.
- (c) Notwithstanding Subsection (b), a private vendor may not market and sell souvenir license plates, specialty license plates, or souvenir or specialty license plates personalized under Section 504.102 that compete directly for sales with another specialty license plate issued under this chapter unless the department and the sponsoring agency or organization of the other license plate approve.

Added by Acts 2005, 79th Leg., ch. 754, §2, eff. June 17, 2005.

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**TRANSPORTATION CODE: CHAPTER 504. SPECIALTY LICENSE PLATES, SUBCHAPTER A.
GENERAL PROVISIONS**

§504.001. DEFINITIONS

- (a) In this chapter, "commission" and "director" have the meanings assigned by Section 201.001.
- (b) A word or phrase that is not defined by this chapter but is defined by Section 502.001 has the meaning in this chapter that is assigned by that section.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.002. PROVISIONS OF GENERAL APPLICABILITY

- (a) Unless expressly provided by this chapter or by department rule:
 - (1) any vehicle is eligible to be issued specialty license plates, provided that the department may vary the design of a license plate to accommodate or reflect its use on a motor vehicle other than a passenger car or light truck;
 - (2) an application for specialty license plates must be submitted in the manner specified by the department, provided that if issuance of a specialty license plate is limited to particular persons or motor vehicles, the application must be accompanied by evidence satisfactory to the department that the applicant or the applicant's vehicle is eligible;
 - (3) the fee for issuance of a specialty license plate is in addition to each other fee that is paid for or at the time of the registration of the motor vehicle and shall be deposited to the credit of the state highway fund;
 - (4) each fee described by this chapter is an annual fee, provided that the department may prorate the fee for a specialty license plate fee on a monthly basis to align the license plate fee to the registration period for the motor vehicle for which the license plate was issued, and if a fee is prorated the allocation of the fee by this chapter to an account or fund shall be prorated in proportion;
 - (5) the department is the exclusive owner of the design of each specialty license plate;
 - (6) the director may refuse to issue a specialty license plate with a design or alphanumeric pattern that the director considers potentially objectionable to one or more members of the public and the director's refusal may not be overturned in the absence of an abuse of discretion;
 - (7) for each specialty license plate that is issued through a county tax assessor-collector and for which the department is allocated a portion of a fee for administrative costs, the department shall credit 50 cents from its administrative costs to the county treasurer of the applicable county, who shall credit the money to the general fund of the county to defray the costs to the county of administering this chapter;
 - (8) if a specialty license plate is lost, stolen, or mutilated, an application for a replacement plate must be accompanied by the fee prescribed by Section 502.184(a)(2);

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- (9) if the owner of a motor vehicle for which a specialty license plate is issued disposes of the vehicle or for any reason ceases to be eligible for that specialty license plate, the owner shall return the specialty license plate to the department; and
- (10) a person who is issued a specialty license plate may not transfer it to another person or vehicle without first receiving approval from the department.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.003. SOUVENIR LICENSE PLATES

- (a) The department may issue a souvenir version of any specialty license plate for any vehicle, including a motorcycle.
- (b) The fee for a single souvenir license plate is \$20. The fee shall be deposited to the credit of the state highway fund unless the souvenir license plate is a replica of a specialty license plate issued under Subchapter G or I for which the fee is deposited to an account other than the state highway fund, in which case:
 - (1) \$10 of the fee for the souvenir license plate shall be deposited to the credit of the designated account; and
 - (2) \$10 of the fee for the souvenir license plate shall be deposited to the credit of the state highway fund.
- (c) If the souvenir license plate is personalized, the fee for the plate is \$40. Of the fee:
 - (1) \$20 shall be deposited to the credit of the state highway fund;
 - (2) \$10 shall be deposited to the credit of the designated account if the souvenir license plate is a replica of a specialty license plate issued under Subchapter G or I for which the fee is deposited to a designated account other than the state highway fund; and
 - (3) the remainder shall be deposited to the credit of the general revenue fund.
- (d) A souvenir license plate may not be used on a motor vehicle, including a motorcycle, and is not an insignia of registration for a motor vehicle. Each souvenir license plate must be identified by the department in a way that identifies it to law enforcement officers and others as a souvenir license plate.
- (e) A beneficiary of a specialty license plate issued under Subchapter G or I, as designated by the applicable section of those subchapters, may purchase the specialty license plates, in boxes of 25, for use or resale by the beneficiary. The beneficiary shall pay the required fee per plate, less the amount of the fee that would be deposited to the credit of the designated account.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2005, 79th Leg., ch. 279, § 1, eff. June 14, 2005.

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§504.004. RULES AND FORMS

The commission may adopt rules and the department may issue forms to implement and administer this chapter.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.101. PERSONALIZED LICENSE PLATES

- (a) The department shall issue personalized license plates. The department may not issue more than one set of license plates with the same alphanumeric pattern.
- (b) A personalized license plate may be issued for a registration period only if the applicant submits an application and pays the required fee for the applicable registration period. A person who is issued a personalized license plate has first priority on that license plate for each subsequent registration period for which the person submits a new application for that plate.
- (c) The fee for issuance of a personalized license plate is \$40.
- (d) The department may not issue a replacement set of personalized license plates to the same person before the sixth anniversary of the date of issuance unless the applicant for issuance of replacement plates pays an additional fee of \$30.
- (e) Of each fee collected by the department under this section:
 - (1) \$1.25 shall be used to defray the cost of administering this section; and
 - (2) the remainder shall be deposited to the credit of the general revenue fund.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.102. PERSONALIZATION OF OTHER SPECIALTY LICENSE PLATES

Unless expressly prohibited by this chapter or department rule, any specialty license plate issued under this chapter may be personalized. If another specialty license plate is personalized, the fee established by Section 504.101(c) shall be added to the fee for issuance of that specialty license plate.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.103. DESIGN AND ALPHANUMERIC PATTERN

The department has sole control over the design, typeface, color, and alphanumeric pattern for a personalized license plate.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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SUBCHAPTER C. LICENSE PLATES FOR VEHICLES USED BY PERSONS WITH DISABILITIES

§504.201. PERSONS WITH DISABILITIES

- (a) In this section:
- (1) "Disability" and "mobility problem that substantially impairs a person's ability to ambulate" have the meanings assigned by Section 681.001.
 - (2) "Legally blind" means a condition described by Section 681.001(2)(B) or (C).
- (b) The department shall issue specialty license plates for a motor vehicle that:
- (1) has a manufacturer's rated carrying capacity of two tons or less; and
 - (2) is regularly operated for noncommercial use by or for the transportation of a person with a permanent disability.
- (c) An owner of a motor vehicle regularly operated by or for the transportation of a person described by Subsection (a) may apply to the department for registration under this section.
- (d) *The initial application for specialty license plates under this section must be accompanied by a written statement from a physician who is licensed to practice medicine in this state or in a state adjacent to this state or who is authorized by applicable law to practice medicine in a hospital or other health facility of the Department of Veterans Affairs. If the applicant has a mobility problem caused by a disorder of the foot, the written statement may be issued by a person licensed to practice podiatry in this state or a state adjacent to this state. In this subsection, "podiatry" has the meaning assigned by Section 681.001. The statement must certify that the person making the application or on whose behalf the application is made is legally blind or has a mobility problem that substantially impairs the person's ability to ambulate. The statement must also certify whether a mobility problem is temporary or permanent. A written statement is not required as acceptable medical proof if:*
- (1) the person with a disability:
 - (A) has had a limb, hand, or foot amputated; or
 - (B) must use a wheelchair; and
 - (2) the applicant and the county assessor-collector processing the application execute an affidavit attesting to the person's disability.
- (e) A person with a disability may receive:
- (1) one disabled parking placard under Section 681.002. if the person receives a set of license plates under this section; or
 - (2) two disabled parking placards under Section 681.002. if the person does not receive a set of license plates under this section.
- (f) A license plate issued under this section must include the symbol of access adopted by Rehabilitation International in 1969 at its Eleventh World Congress on Rehabilitation of the Disabled. The symbol must be the same size as the numbers on the license plate.
- (g) In addition to a license plate issued under this section, an eligible person is entitled to be issued a set of the license plates for each motor vehicle owned by the person that has a carrying capacity of two tons or less and is equipped with special equipment that:

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- (1) is designed to allow a person who has lost the use of one or both of the person's legs to operate the vehicle; and
- (2) is not standard equipment on that type of vehicle for use by a person who has use of both legs.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.202. VETERANS WITH DISABILITIES

- (a) A person entitled to specialty license plates under this section may register, for the person's own use, one vehicle without payment of any fee paid for or at the time of registration except the fee for the license plates. Registration under this section is valid for one year.
- (b) The department shall issue a specialty license plate for a motor vehicle that has a manufacturer's rated carrying capacity of two tons or less and that is owned by a veteran of the United States armed forces. A veteran is entitled to register, for the person's own use, two motor vehicles under this section if the person:
 - (1) has suffered, as a result of military service:
 - (A) at least a 50 percent service-connected disability; or
 - (B) a 40 percent service-connected disability because of the amputation of a lower extremity; and
 - (2) receives compensation from the United States because of the disability.
- (c) An organization may register a motor vehicle under this section if:
 - (1) the vehicle is used exclusively to transport veterans of the United States armed forces who have suffered, as a result of military service, a service-connected disability; and
 - (2) the veterans are not charged for the transportation.
- (d) A statement by the veteran's county service officer of the county in which a vehicle described by Subsection (b) is registered or by the Department of Veterans Affairs that a vehicle is used exclusively to transport veterans with disabilities without charge is satisfactory proof of eligibility for an organization.
- (e) License plates issued under this section must include:
 - (1) the letters "DV" as a prefix or suffix to any numeral on the plate; and
 - (2) the words "Disabled Veteran" and "U.S. Armed Forces" at the bottom of each license plate.
- (f) The fee for the first set of license plates is \$3. There is no fee for each additional set of license plates. If a license plate is lost, stolen, or mutilated, on payment of a \$1 fee the department shall issue a set of replacement plates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2003, 78th Leg., 3rd C.S., ch. 8, §5.09, eff. January 11, 2004.

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§504.203. ISSUANCE OF DISABLED LICENSE PLATES TO CERTAIN INSTITUTIONS

- (a) The department shall issue specialty license plates under this subchapter for a van or bus operated by an institution, facility, or residential retirement community for the elderly or for veterans in which an eligible person resides, including:
 - (1) an institution that holds a license issued under Chapter 242, Health and Safety Code; or
 - (2) a facility that holds a license issued under Chapter 246 or 247 of that code.
- (b) An application for license plates under this section must be accompanied by a written statement signed by the administrator or manager of the institution, facility, or retirement community certifying that the institution, facility, or retirement community regularly transports, as a part of the services that the institution, facility, or retirement community provides, one or more eligible persons who reside in the institution, facility, or retirement community. The department shall determine the eligibility of the institution, facility, or retirement community on the evidence the applicant provides.
- (c) The application and eligibility requirements for a license plate under this section are the same as those provided by Sections 504.201 and 504.202, as applicable.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

SUBCHAPTER D. SPECIALTY LICENSE PLATES FOR THE MILITARY

§504.301. PROVISIONS GENERALLY APPLICABLE TO MILITARY SPECIALTY LICENSE PLATES

Unless expressly provided by this subchapter or department rule:

- (1) the department shall design specialty license plates for the military; and
- (2) *a person is not eligible to be issued a specialty license plate under this subchapter if the person was discharged from the armed forces under conditions less than honorable.*

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.302. SURVIVING SPOUSES OF CERTAIN MILITARY VETERANS

- (a) The surviving spouse of a person who would be eligible for a specialty license plate under this subchapter is entitled to continue to register one vehicle under the applicable section as long as the spouse remains unmarried.
- (b) An applicant for registration under this section must submit proof of the eligibility of the applicant's deceased spouse for the applicable specialty license plate.
- (c) A surviving spouse applying for specialty license plates under this section must submit a written statement that the spouse is unmarried. If the surviving spouse is applying for Former Prisoner of War, Pearl Harbor Survivor, or Purple Heart specialty license plates, the statement must be sworn to by the surviving spouse.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.303. MEMBERS OR FORMER MEMBERS OF UNITED STATES ARMED FORCES

- (a) The department shall issue specialty license plates for active or former members of the United States armed forces. The license plates must designate the appropriate branch of the United States armed forces.
- (b) The fee for issuance of the license plates is:
 - (1) \$10 for the first set of license plates; and
 - (2) \$15 for each additional set of license plates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.304. MEMBERS OF UNITED STATES ARMED FORCES AUXILIARIES

- (a) The department shall issue specialty license plates for members of:
 - (1) the United States Air Force Auxiliary, Civil Air Patrol;
 - (2) the United States Coast Guard Auxiliary; and
 - (3) the Marine Corps League or its auxiliary.
- (b) The license plates must include the words "Texas Wing Civil Air Patrol," the words "Coast Guard Auxiliary," or the emblem of the Marine Corps League and the words "Marine Corps League," as applicable.
- (c) The fee for issuance of the license plates is:
 - (1) \$10 for the first set of license plates; and
 - (2) \$15 for each additional set of license plates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.305. MEMBERS OF TEXAS NATIONAL GUARD, STATE GUARD, OR UNITED STATES ARMED FORCES RESERVES

- (a) The department shall issue without charge specialty license plates for:
 - (1) active members of the Texas National Guard or Texas State Guard;
 - (2) retired members of the Texas National Guard or Texas State Guard who have completed 20 or more years of satisfactory federal service; and
 - (3) members of a reserve component of the United States armed forces.

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- (b) The department shall design the license plates in consultation with the adjutant general. The license plates must include the words "Texas Guard" or "Armed Forces Reserve," as applicable.
- (c) A letter from the United States Department of Defense, the Department of the Army, or the Department of the Air Force stating that a retired guard member has 20 or more years of satisfactory federal service is satisfactory proof of eligibility.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.306. PERSONS RETIRED FROM SERVICE IN MERCHANT MARINE OF THE UNITED STATES

- (a) The department shall issue specialty license plates for persons retired from service in the merchant marine of the United States. The license plates must include the words "Merchant Marine." A person may be issued only one set of license plates under this section.
- (b) The fee for issuance of the license plates is \$10.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.307. AIRBORNE PARACHUTISTS

- (a) The department shall issue specialty license plates for persons active and former members of the United States armed services who have:
 - (1) satisfactorily completed the prescribed proficiency tests while assigned or attached to an airborne unit or the Airborne Department of the United States Army Infantry School; or
 - (2) participated in at least one combat parachute jump.
- (b) The license plates must include a likeness of the parachutist badge authorized by the Department of the Army.
- (c) The fee for issuance of the license plates is:
 - (1) \$10 for the first set of license plates; and
 - (2) \$15 for each additional set of license plates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.308. DISTINGUISHED FLYING CROSS MEDAL RECIPIENTS

- (a) The department shall issue specialty license plates for persons who have received the Distinguished Flying Cross medal. The license plates must bear a depiction of the Distinguished Flying Cross medal and the words "Distinguished Flying Cross" at the bottom of each license plate.
- (b) The fee for issuance of the license plates is \$3.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.309. MILITARY ACADEMY LICENSE PLATES

The department shall issue without charge specialty license plates for persons who:

- (1) are graduates of the United States Military Academy, the United States Naval Academy, or the United States Air Force Academy; and
- (2) *are current or former commissioned officers of the United States armed forces.*

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.310. WORLD WAR II VETERANS

The department shall issue without charge specialty license plates for persons who served in the United States or Allied armed forces during World War II. The license plates must include the words "WWII Veteran."

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.311. KOREAN WAR VETERANS

The department shall issue without charge specialty license plates for persons who served in the United States armed forces after June 26, 1950, and before February 1, 1955. License plates issued under this section must include the words "Korea Veteran."

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.312. VIETNAM VETERANS

- (a) The department shall issue without charge specialty license plates for persons who served in the United States armed forces during:
 - (1) the period beginning on February 28, 1961, and ending on May 7, 1975, in the case of a veteran who served in the Republic of Vietnam during that period; or
 - (2) the period beginning on August 5, 1964, and ending on May 7, 1975, in all other cases.
- (b) License plates issued under this section must include the words "Vietnam Veteran."

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.313. DESERT SHIELD OR DESERT STORM VETERANS

The department shall issue without charge specialty license plates for persons who served in the United States armed forces after August 1, 1990, and before April 12, 1991. License plates issued under this section must include the words "Desert Storm."

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.3135. OPERATION IRAQI FREEDOM

The department shall issue without charge specialty license plates for persons who served in the United States armed forces and participated in Operation Iraqi Freedom. License plates issued under this section must include the words "Operation Iraqi Freedom."

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2005, 79th Leg., ch. 575, §1(a), eff. September 1, 2005.

§504.314. ENDURING FREEDOM VETERANS

The department shall issue without charge specialty license plates for persons who served in the United States armed services and participated in Operation Enduring Freedom. The license plates must include the words "Enduring Freedom."

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.315. MILITARY SPECIALTY LICENSE PLATES FOR EXTRAORDINARY SERVICE

- (a) A person entitled to specialty license plates under this section may register, for the person's own use, one vehicle without payment of any fee paid for or at the time of registration except the fee for the license plates. Registration is valid for one year and may be renewed without charge.
- (b) The fee for issuance of the license plates is:
 - (1) \$3 for the first set of license plates; and
 - (2) \$15 for each additional set of license plates.
- (c) The department shall issue specialty license plates for a person who was captured and incarcerated by an enemy of the United States during a period of conflict with the United States. The license plates must show that the recipient is a former prisoner of war.
- (d) The department shall issue specialty license plates for survivors of the attack on Pearl Harbor on December 7, 1941. The license plates must include the words "Pearl Harbor Survivor" and must be consecutively numbered. A person is eligible if the person:

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- (1) served in the United States armed forces;
- (2) was stationed in the Hawaiian Islands on December 7, 1941; and
- (3) survived the attack on Pearl Harbor on December 7, 1941.
- (e) The department shall issue specialty license plates to a recipient of a Congressional Medal of Honor awarded under Title 10, United States Code. The department shall assign the license plate number, and the plates may not be personalized.
- (f) The department shall issue specialty license plates for recipients of the Air Force Cross or Distinguished Service Cross, the Army Distinguished Service Cross, the Navy Cross, or the Medal of Honor. The license plates must include the words "Legion of Valor."
- (g) The department shall issue specialty license plates for recipients of the Purple Heart. License plates issued under this subsection must include:
 - (1) the Purple Heart emblem;
 - (2) the words "Purple Heart" at the bottom of each plate; and
 - (3) the letters "PH" as a prefix or suffix to the numerals on the plate if the plate is not personalized.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

SUBCHAPTER E. SPECIALTY LICENSE PLATES WITH RESTRICTED DISTRIBUTION

§504.401. STATE OFFICIALS

- (a) The department shall issue without charge specialty license plates to a state official. The license plates must include the words "State Official."
- (b) A state official may be issued three sets of license plates under this section.
- (c) The license plates remain valid until December 31 of each year.
- (d) In this section, "state official" means:
 - (1) a member of the legislature;
 - (2) the governor;
 - (3) the lieutenant governor;
 - (4) a justice of the supreme court;
 - (5) a judge of the court of criminal appeals;
 - (6) the attorney general;
 - (7) the commissioner of the General Land Office;
 - (8) the comptroller;
 - (9) a member of the Railroad Commission of Texas;

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- (10)the commissioner of agriculture;
- (11)the secretary of state; or
- (12)a member of the State Board of Education.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.402. MEMBERS OF CONGRESS

- (a) The department shall issue without charge specialty license plates for members of congress. License plates issued under this section must include the words "U.S. Congress."
- (b) A person may be issued three sets of license plates under this section.
- (c) The license plates remain valid until December 31 of each year.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.403. STATE AND FEDERAL JUDGES

- (a) The department shall issue without charge specialty license plates for a current or visiting state or federal judge. The license plates must include the words "State Judge" or "U.S. Judge," as appropriate.
- (b) A person may be issued three sets of license plates under this section.
- (c) The license plates remain valid until December 31 of each year.
- (d) In this section:
 - (1) "Federal judge" means:
 - (A) a judge of the Fifth Circuit Court of Appeals;
 - (B) a judge or magistrate of a United States district court; or
 - (C) a judge of a United States bankruptcy court.
 - (2) "State judge" means:
 - (A) a justice of the supreme court;(
 - B) a judge of the court of criminal appeals;
 - (C) a judge of a court of appeals;
 - (D) a district court judge;
 - (E) a presiding judge of an administrative judicial district; or
 - (F) a statutory county court judge.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.404. FEDERAL ADMINISTRATIVE LAW JUDGES

- (a) The department shall issue without charge specialty license plates for current federal administrative law judges. The license plates shall bear the words "U.S. A. L. Judge."
- (b) A person may be issued three sets of license plates under this section.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.405. COUNTY JUDGES

- (a) The department shall issue without charge specialty license plates for current county judges of this state. The license plates shall bear the words "County Judge."
- (b) A person may be issued three sets of license plates under this section.
- (c) In this section, "county judge" means the judge of the county court established by Section 15, Article V, Texas Constitution.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.406. TEXAS CONSTABLES

The department shall issue without charge specialty license plates for Texas constables. The license plates shall bear the words "Texas Constable."

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.407. PEACE OFFICERS WOUNDED OR KILLED IN LINE OF DUTY

- (a) The department shall issue specialty license plates for:
 - (1) a person wounded in the line of duty as a peace officer; or
 - (2) a surviving spouse, parent, brother, sister, or adult child, including an adopted child or stepchild, of a person killed in the line of duty as a peace officer.
- (b) License plates issued under this section must include the words "To Protect and Serve" above an insignia depicting a yellow rose superimposed over the outline of a badge.
- (c) The fee for issuance of the license plates is \$20.
- (d) In this section, "peace officer" has the meaning assigned by Section 1.07, Penal Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.408. GOLD STAR MOTHERS

- (a) The department shall issue specialty license plates for the mother of a person who died while serving in the United States armed forces. License plates issued under this section must include the words "Gold Star Mother" and a gold star. A person may not be issued more than one set of the license plates at a time.
- (b) The fee for issuance of the license plates is \$10.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.409. VOLUNTEER FIREFIGHTERS

- (a) The department shall issue specialty license plates for volunteer firefighters certified by:
 - (1) the Texas Commission on Fire Protection; or
 - (2) the State Firemen's and Fire Marshals' Association of Texas.
- (b) The fee for issuance of the license plates is \$4.
- (c) A person may be issued only one set of the license plates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.410. EMERGENCY MEDICAL SERVICES PERSONNEL

- (a) The department shall issue specialty license plates for emergency medical services personnel certified by the Texas Department of Health under Subchapter C, Chapter 773, Health and Safety Code.
- (b) The fee for issuance of the license plates is \$8.
- (c) A person may be issued only one set of the license plates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.411. HONORARY CONSULS

- (a) The department shall issue specialty license plates for a person who is an honorary consul authorized by the United States to perform consular duties. License plates issued under this section must include the words "Honorary Consul."
- (b) The fee for issuance of the license plates is \$40.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.412. FOREIGN ORGANIZATION VEHICLES

- (a) The department shall issue specialty license plates for an instrumentality established by a foreign government recognized by the United States before January 1, 1979, that is without official representation or diplomatic relations with the United States. The license plates must include the words "Foreign Organization" and shall remain valid for five years.
- (b) A person entitled to specialty license plates under this section may register the vehicle without payment of any fee paid for or at the time of registration.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.413. MEMBERS OF AMERICAN LEGION

- (a) The department shall issue specialty license plates for members of the American Legion. The license plates shall include the words "Still Serving America" and the emblem of the American Legion. The department shall design the license plates in consultation with the American Legion.
- (b) The fee for the license plates is \$30.
- (c) After deduction of \$8 to reimburse the department for its administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the American Legion, Department of Texas account in the state treasury. Money in the account may be used only by the Texas Veterans Commission in making grants to the American Legion Endowment Fund for scholarships and youth programs sponsored by the American Legion, Department of Texas.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

SUBCHAPTER F. SPECIALTY LICENSE PLATES FOR CERTAIN VEHICLES

§504.501. CLASSIC MOTOR VEHICLES

- (a) The department shall issue specialty license plates for a motor vehicle that is at least 25 years old. The license plates must include the words "Classic Auto," "Classic Motorcycle," or "Classic Truck" or a similar designation, as appropriate.
- (b) A person eligible for the license plates may instead use license plates that were issued by this state in the same year as the model year of the vehicle and are approved by the department. The department may require the attachment of a registration insignia to the license plate in a manner that does not affect the display of information originally on the license plate.
- (c) The fee for issuance or approval of license plates under this section is \$15.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.5011. CLASSIC TRAVEL TRAILERS

- (a) In this section, "travel trailer" has the meaning assigned by Section 502.166.
- (b) The department shall issue specialty license plates for a travel trailer that is at least 25 years old. The license plates must include the words "Classic Travel Trailer" or a similar designation.
- (c) A person eligible for the license plates may instead use license plates that were issued by this state in the same year as the model year of the travel trailer and are approved by the department. The department may require the attachment of a registration insignia to the license plate in a manner that does not affect the display of information originally on the license plate.
- (d) The fee for issuance or approval of license plates under this section is \$15.

Added by Acts 2005, 79th Leg., ch. 1045, §1, eff. September 1, 2005.

§504.502. CERTAIN EXHIBITION VEHICLES; OFFENSE

- (a) The department shall issue specialty license plates for a passenger car, truck, motorcycle, or former military vehicle that:
 - (1) is at least 25 years old, if the vehicle is a passenger car, truck, or motorcycle;
 - (2) is a collector's item;
 - (3) is used exclusively for exhibitions, club activities, parades, and other functions of public interest and is not used for regular transportation; and
 - (4) does not carry advertising.
- (b) The license plates must include the words "Antique Auto," "Antique Truck," "Antique Motorcycle," or "Military Vehicle," as appropriate.
- (c) A person eligible for the license plates may instead use license plates issued by this state in the same year as the model year of the vehicle and approved by the department, provided that a passenger car must bear passenger car or truck license plates and a truck must bear passenger car or truck license plates. The department may require attachment of a registration insignia to the license plate in a manner that does not affect the display of information originally on the license plate.
- (d) License plates issued or approved under this section expire on the fifth anniversary of the date of issuance or approval.
- (e) The fee for issuance or approval of license plates under this section is:
 - (1) \$10 for each year or portion of a year remaining in the five-year registration period if the vehicle was manufactured in 1921 or later; or
 - (2) \$8 for each year or portion of a year remaining in the five-year registration period if the vehicle was manufactured before 1921.
- (f) The department may exempt a former military vehicle from the requirement to display a license plate or registration insignia if the exemption is necessary to maintain the vehicle's accurate military markings. The department may approve an alternative registration insignia that is compatible with the vehicle's original markings.

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- (g) A person entitled to specialty license plates or to department approval under this section may register the vehicle without payment of any fees paid for or at the time of registration except the fee for the license plate. An owner of a vehicle registered under this subsection who violates this section commits an offense. An offense under this section is a misdemeanor punishable by a fine of not less than \$5 or more than \$200.
- (h) Notwithstanding any other provision of law, a vehicle issued license plates under Subsection (a) shall be required to attach and display only one license plate on the rear of the vehicle.
- (i) In this section, "former military vehicle" means a vehicle, including a trailer, regardless of the vehicle's size, weight, or year of manufacture, that:
 - (1) was manufactured for use in any country's military forces; and
 - (2) is maintained to represent its military design and markings accurately.
- (j) It is an affirmative defense to prosecution of an offense under this section that at the time of the offense the vehicle was en route to or from a location for the purpose of routine maintenance of the vehicle.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2005, 79th Leg., ch. 1318, §1, eff. September 1, 2005.

§504.503. MUNICIPAL AND PRIVATE BUSES

- (a) The department shall issue without charge specialty license plates for municipal buses and private buses. The license plates must include the words "City Bus" or "Private Bus," as appropriate.
- (b) In this section, "private bus" means a bus that:
 - (1) is not operated for hire; and
 - (2) is not classified as a municipal bus or a motor bus.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.504. CERTAIN FARM VEHICLES AND DRILLING AND CONSTRUCTION EQUIPMENT

- (a) The department shall issue specialty license plates to a vehicle described by Subsection (b) or (c). The fee for the license plates is \$5.
- (b) An owner is not required to register a vehicle that is used only temporarily on the highways if the vehicle is:
 - (1) a farm trailer or farm semitrailer with a gross weight of more than 4,000 pounds but not more than 34,000 pounds that is used exclusively to transport:
 - (A) seasonally harvested agricultural products or livestock from the place of production to the place of processing, market, or storage; or
 - (B) farm supplies from the place of loading to the farm;

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- (2) machinery used exclusively for the purpose of drilling water wells; or
- (3) construction machinery that is not designed to transport persons or property on a public highway.
- (c) An owner is not required to register a vehicle that is:
 - (1) a farm trailer or farm semitrailer owned by a cotton gin and used exclusively to transport agricultural products without charge from the place of production to the place of processing, market, or storage;
 - (2) a trailer used exclusively to transport fertilizer without charge from a place of supply or storage to a farm; or
 - (3) a trailer used exclusively to transport cottonseed without charge from a place of supply or storage to a farm or place of processing.
- (d) A vehicle described by Subsection (b) is exempt from the inspection requirements of Subchapters B and F, Chapter 548.
- (e) This section does not apply to a farm trailer or farm semitrailer that:
 - (1) is used for hire;
 - (2) has metal tires operating in contact with the highway;
 - (3) is not equipped with an adequate hitch pinned or locked so that it will remain securely engaged to the towing vehicle while in motion; or
 - (4) is not operated and equipped in compliance with all other law.
- (f) A vehicle to which this section applies that is operated on a public highway in violation of this section is considered to be operated while unregistered and is immediately subject to the applicable registration fees and penalties prescribed by Chapter 502.
- (g) In this section, the gross weight of a trailer or semitrailer is the combined weight of the vehicle and the load carried on the highway.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.505. COTTON VEHICLES

- (a) The department shall issue specialty license plates for a single motor vehicle that is:
 - (1) used only to transport chili pepper modules, seed cotton, cotton, cotton burrs, or equipment used in transporting or processing Chile peppers or cotton; and
 - (2) not more than 10 feet in width.
- (b) The license plates must include the words "Cotton Vehicle."
- (c) The initial fee for issuance of the license plates is \$8. The license plates may be renewed without payment of a fee.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2005, 79th Leg., ch. 247, §1, eff. September 1, 2005.

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§504.506. CERTAIN LOG LOADER VEHICLES

- (a) The department shall issue specialty license plates for a vehicle that is temporarily operated on public highways, during daylight hours only, and on which machinery is mounted solely to load logs on other vehicles.
- (b) The fee for issuance of the license plates is \$62.50.
- (c) A person entitled to specialty license plates under this section may register the vehicle without payment of any fee paid for or at the time of registration other than the fee for the license plates.
- (d) A vehicle having a license plate issued under this section is exempt from the inspection requirements of Chapter 548.
- (e) This section does not apply to a vehicle used to haul logs.
- (f) A vehicle to which this section applies that is operated on a public highway in violation of this section is considered to be operated or moved while unregistered and is immediately subject to the applicable fees and penalties prescribed by Chapter 502.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.507. FORESTRY VEHICLES

- (a) The department shall issue specialty license plates for forestry vehicles. License plates issued under this section must include the words "Forestry Vehicle."
- (b) The fee for issuance of the license plates is \$8. The department shall:
 - (1) also collect any additional fee that a county imposes under this chapter for registration of a forestry vehicle; and
 - (2) send the fee to the appropriate county for disposition.
- (c) In this section, "forestry vehicle" means a vehicle used exclusively for transporting forest products in their natural state, including logs, debarked logs, untreated ties, stave bolts, plywood bolts, pulpwood billets, wood chips, stumps, sawdust, moss, bark, wood shavings, and property used in production of those products.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.508. TOW TRUCKS

- (a) The department shall issue specialty license plates for a commercial motor vehicle used as a tow truck. The license plates must include the words "Tow Truck." A vehicle used commercially as a tow truck shall display license plates issued under this section.
- (b) The fee for issuance of the license plates is \$15.
- (c) Proof of eligibility for license plates under this section must include a copy of the registration certificate issued by the department for the tow truck.
- (d) In this section, "tow truck" means a motor vehicle adapted or used to tow, winch, or otherwise move another motor vehicle.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.509. VEHICLES CARRYING MOBILE AMATEUR RADIO EQUIPMENT

- (a) The department shall issue specialty license plates for a person who holds an amateur radio station license issued by the Federal Communications Commission and who operates receiving and transmitting mobile amateur radio equipment. The license plates shall include the person's amateur call letters as assigned by the Federal Communications Commission. A person may register more than one vehicle equipped with mobile amateur radio equipment under this section, and the department shall issue license plates that include the same amateur call letters for each vehicle.
- (b) The fee for issuance of the license plates is \$2 for the first year and \$1 for each subsequent year.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.510. GOLF CART LICENSE PLATES

- (a) The department shall issue specialty license plates for an eligible golf cart.
- (b) The fee for issuance of the license plates is \$10.
- (c) A person entitled to specialty license plates under this section may register the golf cart without payment of any fees paid for or at the time of registration other than the fee for the license plates. This section does not authorize the operation of a golf cart on a public road where it is otherwise prohibited by law.
- (d) This section applies only to an owner of a golf cart who resides:
 - (1) on real property that is owned or under the control of the United States Corps of Engineers and is required by that agency to register the owner's golf cart under this chapter; and
 - (2) in a county that borders another state and has a population of more than 110,000 but less than 111,000.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

SUBCHAPTER G SPECIALTY LICENSE PLATES FOR GENERAL DISTRIBUTION

§504.601. GENERAL PROVISIONS APPLICABLE TO ALL SPECIALTY LICENSE PLATES FOR GENERAL DISTRIBUTION

Unless expressly provided by this subchapter or department rule:

- (1) the fee for issuance of a license plate under this subchapter is \$30; and
- (2) of each fee received under this subchapter, the department shall use \$8 to defray its administrative costs in complying with this subchapter.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.602. KEEP TEXAS BEAUTIFUL LICENSE PLATES

- (a) The department shall issue specialty license plates including the words "Keep Texas Beautiful." The department shall design the license plates in consultation with Keep Texas Beautiful, Inc.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be used in connection with the department's litter prevention and community beautification programs.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.603. TEXAS CAPITOL LICENSE PLATES

- (a) The department shall issue specialty license plates depicting the State Capitol.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.604. TEXAS COMMISSION ON THE ARTS LICENSE PLATES

- (a) The department shall issue specialty license plates including the words "State of the Arts." The department shall design the license plates in consultation with the Texas Commission on the Arts.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas Commission on the Arts operating fund established under Section 444.027, Government Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.605. ANIMAL FRIENDLY LICENSE PLATES

- (a) The department shall issue specialty license plates including the words "Animal Friendly." The department shall design the license plates.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the animal friendly account established by Section 828.014, Health and Safety Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.606. BIG BEND NATIONAL PARK LICENSE PLATES

- (a) The department shall issue specialty license plates that include one or more graphic images of a significant feature of Big Bend National Park. The department shall design the license plates in consultation with the Parks and Wildlife Department and any organization designated by it.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Big Bend National Park account in the state treasury. Money in the account may be used only by the Parks and Wildlife Department to support the activities of a designated nonprofit organization whose primary purpose is the improvement or preservation of Big Bend National Park.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.607. READ TO SUCCEED

- (a) The department shall issue specialty license plates including the words "Read to Succeed." The department shall design the license plates.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the "Read to Succeed" account in the general revenue fund. Money in the account may be used only to provide educational materials for public school libraries. The account is composed of:
 - (1) money required to be deposited to the credit of the account under this subsection; and
 - (2) donations made to the account.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.608. MOTHERS AGAINST DRUNK DRIVING LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Mothers Against Drunk Driving." The department shall design the license plates in consultation with Mothers Against Drunk Driving.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund and may be appropriated only to the Texas Higher Education Coordinating Board in making grants to benefit drug-abuse prevention and education programs sponsored by Mothers Against Drunk Driving.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2005, 79th Leg., ch. 575, §2, eff. September 1, 2005.

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§504.609. UNITED STATES OLYMPIC COMMITTEE LICENSE PLATES

The department shall issue specialty license plates including the words "United States Olympic Committee." The department shall design the license plates in consultation with the United States Olympic Committee.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.610. TEXAS AEROSPACE COMMISSION LICENSE PLATES

- (a) The department shall issue specialty license plates including the words "Texas Aerospace Commission." The department shall design the license plates in consultation with the Texas Aerospace Commission.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.611. VOLUNTEER ADVOCATE PROGRAM LICENSE PLATES

- (a) The department shall issue specialty license plates in recognition of children. The department shall design the license plates in consultation with the attorney general.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the attorney general volunteer advocate program account in the general revenue fund. Money deposited to the credit of the volunteer advocate program account may be used only by the attorney general to fund a contract entered into by the attorney general under Section 264.602, Family Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.612. TEXAS YOUNG LAWYERS ASSOCIATION LICENSE PLATES

- (a) The department shall issue specialty license plates including the words "And Justice for All." The department shall design the license plates in consultation with the Texas Young Lawyers Association.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the basic civil legal services account established by Section 51.943, Government Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.613. HOUSTON LIVESTOCK SHOW AND RODEO LICENSE PLATES

- (a) The department shall issue specialty license plates including the words "Houston Livestock Show and Rodeo." The department shall design the license plates in consultation with the Houston Livestock Show and Rodeo.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Houston Livestock Show and Rodeo scholarship account in the state treasury. Money in the account may be used only by the Texas Higher Education Coordinating Board in making grants to benefit the Houston Livestock Show and Rodeo.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.614. PROFESSIONAL SPORTS TEAM LICENSE PLATES

- (a) The department may issue specialty license plates that include the name and insignia of a professional sports team located in this state. The department shall design the license plates in consultation with the professional sports team and may enter a trademark license with the professional sports team or its league to implement this section. A license plate may be issued under this section only for a professional sports team that:
 - (1) certifies to the department that it has determined that at least 3,500 persons will apply for the plates; and
 - (2) plays its home games in a facility constructed or operated, in whole or in part, with public funds.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be sent to the public entity that provided public funds for the construction or renovation of the facility in which the professional sports team plays its home games or that provides public funds for the operation of that facility. The funds shall be deposited to the credit of the venue project fund, if the public entity has created a venue project fund under Section 334.042 or 335.072, Local Government Code. If the public entity has not created a venue project fund, funds distributed to a public entity under this section must first be used to retire any public debt incurred by the public entity in the construction or acquisition of the facility in which the professional sports team plays its home games. After that debt is retired, funds distributed to the public entity may be spent only for maintenance or improvement of the facility.
- (c) In this section:
 - (1) "Public entity" includes a municipality, county, industrial development corporation, or special district that is authorized to plan, acquire, establish, develop, construct, or renovate a facility in which a professional sports team plays its home games.
 - (2) "Professional sports team" means a sports team that is a member or an affiliate of a member of the National Football League, National Basketball Association, or National Hockey League or a major league baseball team.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.615. COLLEGIATE LICENSE PLATES

- (a) The department shall issue specialty license plates that include the name and insignia of a college. The department shall design the license plates in consultation with the applicable college. The department may issue a license plate under this section only for a college that certifies to the department that it has determined that at least 1,500 persons will apply for the plates.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund. The money may be used only for:
 - (1) scholarships to students who demonstrate a need for financial assistance under Texas Higher Education Coordinating Board rule; or
 - (2) Texas Public Educational Grants awarded under Subchapter C, Chapter 56, Education Code, if the fee is for the issuance of a license plate for a college described by Subsection (e)(1).
- (c) If the fee is for the issuance of license plates for a college described by Subsection (e)(1), the money:
 - (1) shall be deposited to the credit of the institution of higher education designated on the license plates; and
 - (2) is supplementary and is not income for purposes of reducing general revenue appropriations to that institution of higher education.
- (d) If the fee is for the issuance of license plates for a college described by Subsection (e)(2), the money shall be deposited to the credit of the Texas Higher Education Coordinating Board. The money:
 - (1) shall be allocated to students at the college designated on the plates; and
 - (2) is in addition to other money that the board may allocate to that college.
- (e) In this section, "college" means:
 - (1) an institution of higher education as defined by Section 61.003., Education Code; or
 - (2) a private college or university described by Section 61.222., Education Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

Amended by Acts 2005, 79th Leg., ch. 1181, §53, eff. September 1, 2005.

§504.616. TEXAS READS LICENSE PLATES

- (a) The department shall issue specialty license plates including the words "Texas Reads." The department shall design the license plates to incorporate one or more submissions from middle school students in a competition conducted by the department.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the Texas Reads account in the general revenue fund. Money from the account may be used only to make grants under Section 441.0092, Government Code. The account is composed of:

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- (1) money required to be deposited to the credit of the account under this subsection; and
- (2) donations made to the account.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.617. TEXAS. IT'S LIKE A WHOLE OTHER COUNTRY LICENSE PLATES

- (a) The department shall issue specialty license plates that include the trademarked Texas patch and the words "Texas. It's Like A Whole Other Country." The department shall design the license plates in consultation with the Texas Department of Economic Development.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the tourism account in the general revenue fund to finance the Texas Department of Economic Development's tourism activities.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.618. CONSERVATION LICENSE PLATES

- (a) The department shall issue specialty license plates to support Parks and Wildlife Department activities. The department shall design the license plates in consultation with the Parks and Wildlife Department.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas parks and wildlife conservation and capital account established by Section 11.043, Parks and Wildlife Code. Money deposited in the Texas parks and wildlife conservation and capital account under this section is supplementary and is not income for the purposes of reducing general revenue appropriations to the Parks and Wildlife Department.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.619. TEXAS COMMISSION FOR THE DEAF AND HARD OF HEARING LICENSE PLATES

- (a) The department shall issue specialty license plates in support of the Texas Commission for the Deaf and Hard of Hearing. The department shall design the license plates in consultation with the Texas Commission for the Deaf and Hard of Hearing.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates:
 - (1) shall be deposited to the credit of the general revenue fund; and
 - (2) may be appropriated only to the Texas Commission for the Deaf and Hard of Hearing for direct services programs, training, and education.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.620. TEXANS CONQUER CANCER LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Texans Conquer Cancer." The department shall design the license plates in consultation with the Texas Cancer Council.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texans Conquer Cancer account established by Section 102.017, Health and Safety Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.621. SPECIAL OLYMPICS TEXAS LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Special Olympics Texas." The department shall design the license plates in consultation with Special Olympics Texas.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Special Olympics Texas account established by Section 533.018, Health and Safety Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.622. GIRL SCOUT LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Girl Scouts." The department shall design the license plates in consultation with the Girl Scout Councils of Texas.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Girl Scout account in the state treasury. Money in the account may be used by the Texas Higher Education Coordinating Board in making grants to benefit educational projects sponsored by the Girl Scout Councils of Texas.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.623. TEXAS YMCA

- (a) The department shall issue specialty license plates in honor of the Young Men's Christian Association. The department shall design the license plates.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the YMCA account established by Section 7.025, Education Code, as added by Chapter 869, Acts of the 77th Legislature, Regular Session, 2001.

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Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.624. 100TH FOOTBALL SEASON OF STEPHEN F. AUSTIN HIGH SCHOOL

- (a) The department shall issue specialty license plates in honor of the 100th football season of Stephen F. Austin High School in Austin. *The department shall design the license plates in consultation with the principal of Stephen F. Austin High School.*
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be sent to the Texas Education Agency for distribution to the Austin Independent School District to be used only for the benefit of the Austin High School Athletic Department.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.625. TEXAS AGRICULTURAL PRODUCTS LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Go Texan" and the "Go Texan" logo of the Department of Agriculture. *The department shall design the license plates in consultation with the commissioner of agriculture.*
- (b) After deduction of the department's administrative costs, the department shall deposit the remainder of the proceeds to the credit of the "Go Texan" partner program account established by Section 46.008, Agriculture Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.626. TEXAS CITRUS INDUSTRY

- (a) The department shall issue specialty license plates in honor of the citrus industry in this state. *The department shall design the license plates.*
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of an account in the general revenue fund that may be appropriated only to Texas A&M University-Kingsville to provide financial assistance to graduate students in the College of Agriculture and Human Sciences.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.627. WATERFOWL AND WETLAND CONSERVATION LICENSE PLATES

- (a) The department shall issue specialty license plates including one or more graphic images supplied by the Parks and Wildlife Department. The department shall design the license plates in consultation with the Parks and Wildlife Department and any organization designated by it.
- (b) After deducting the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of an account in the state treasury. Money in the account may be used only by the Parks and Wildlife Department to support the activities of a designated nonprofit organization whose primary purpose is the conservation of waterfowl and wetland.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.628. UNITED WE STAND LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "United We Stand" and include only the colors red, white, blue, and black.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas mobility fund.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.629. TEXAS PGA JUNIOR GOLF LICENSE PLATES

- (a) The department shall issue specialty license plates in honor of Texas PGA Junior Golf. The department shall design the license plates in consultation with Texas PGA Junior Golf.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the general revenue fund for use only by the Parks and Wildlife Department in making grants to benefit Texas PGA Junior Golf to provide scholarships to students.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.630. AIR FORCE ASSOCIATION LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Air Force Association." The department shall design the license plates in consultation with the Air Force Association of Texas.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the Air Force Association of Texas account in the state treasury. Money in the account may be used by the Texas Veterans Commission in making grants to benefit projects sponsored by the Air Force Association of Texas.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.631. TEXAS STATE RIFLE ASSOCIATION LICENSE PLATES

- (a) The department shall issue specialty license plates to honor the Texas State Rifle Association.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of an account in the general revenue fund that may be appropriated only to The Texas A&M University System to supplement existing and future scholarship programs supported by the Texas State Rifle Association and to provide grants to 4-H Club shooting sports programs to promote safety education.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.632. URBAN FORESTRY LICENSE PLATES

- (a) The department shall issue specialty license plates to benefit urban forestry. The department shall design the license plates in consultation with an organization described in Subsection (b).
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the urban forestry account in the state treasury. Money in the account may be used by the Texas Forest Service in making grants to support the activities of a nonprofit organization located in Texas whose primary purpose is to sponsor projects involving urban and community:
 - (1) tree planting;
 - (2) tree preservation; and
 - (3) tree education programs.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.633. SHARE THE ROAD LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Share the Road" and the image of a bicycle or a bicycle with a rider. The department shall design the plates in consultation with the Texas Bicycle Coalition Education Fund.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the share the road account in the state treasury to be used only by the Texas Education Agency to support the activities of a designated nonprofit organization whose primary purpose is to promote bicyclist safety, education, and access through:
 - (1) education and awareness programs; and
 - (2) training, workshops, educational materials, and media events.
- (c) Up to 25 percent of the amount in Subsection (b) may be used to support the activities of the nonprofit organization in marketing and promoting the share the road concept and license plates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.634. SAN ANTONIO MISSIONS NATIONAL HISTORICAL PARK LICENSE PLATES

- (a) The department shall issue San Antonio Missions National Historical Park specialty license plates. The department shall design the license plates in consultation with Los Compadres de San Antonio Missions National Historical Park.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of Los Compadres de San Antonio Missions National Historical Park account in the state treasury. Money in the account may be used only by the Texas Historical Commission in making grants to Los Compadres de San Antonio Missions National Historical Park to be used for the purpose of the preservation and rehabilitation of the San Antonio Missions National Historical Park.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.635. EL PASO MISSION VALLEY LICENSE PLATES

- (a) The department shall issue El Paso Mission Valley specialty license plates. The department shall design the license plates in consultation with the Socorro Mission Restoration Effort.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the El Paso Mission Restoration account in the state treasury. Money in the account may be used only by the Texas Historical Commission in making grants to the Socorro Mission Restoration Effort to be used for the purpose of the preservation and rehabilitation of the Socorro Mission.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.636. COTTON BOLL LICENSE PLATES

- (a) The department shall issue specialty license plates depicting a graphic image of a cotton boll. The department shall design the license plates in consultation with Texas Cotton Producers, Inc.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the general revenue fund for use only by the Texas Higher Education Coordinating Board in making grants to benefit Texas Cotton Producers, Inc., for the sole purpose of providing scholarships to students who are pursuing a degree in an agricultural field related to the cotton industry while enrolled in an institution of higher education, as defined by Section 61.003, Education Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.637. DAUGHTERS OF THE REPUBLIC OF TEXAS LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Native Texan." The department shall design the license plates in consultation with the Daughters of the Republic of Texas.
- (b) After deduction of the department's administrative costs, the remainder of the fee shall be deposited to the credit of the Daughters of the Republic of Texas account in the state treasury. Money in the account may be used only by the Texas Department of Economic Development or its successor agency in making grants to the Daughters of the Republic of Texas to be used only for the purpose of:
 - (1) preserving Texas historic sites; or
 - (2) funding educational programs that teach Texas history.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.638. KNIGHTS OF COLUMBUS LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Knights of Columbus" and the emblem of the Order of the Knights of Columbus. The department shall design the license plates in consultation with the Knights of Columbus.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the State Council Charities account in the general revenue fund. Money in the account may be used only by the Texas Education Agency to make grants to State Council Charities to carry out the purposes of that organization.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.639. TEXAS MUSIC LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Texas Music." The department shall design the license plates in consultation with the governor's office.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas Music Foundation account established by Section 7.027, Education Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.640. SPACE SHUTTLE COLUMBIA LICENSE PLATES

- (a) The department shall issue Space Shuttle Columbia specialty license plates. The department shall design the license plates in consultation with the Aviation and Space Foundation of Texas.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund and may be used only by the Texas Aerospace Commission or its successor agency in making grants to benefit the Aviation and Space Foundation of Texas for the purposes of furthering aviation and space activities in Texas and providing Columbia Crew memorial scholarships to students.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.641. BE A BLOOD DONOR LICENSE PLATES

- (a) The department shall issue Be a Blood Donor specialty license plates. The department shall design the license plates in consultation with the Gulf Coast Regional Blood Center in Houston.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the be a blood donor account under Section 162.016, Health and Safety Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.642. TEXAS COUNTY CHILD WELFARE BOARD LICENSE PLATES

- (a) The department shall issue Texas County Child Welfare Boards specialty license plates. The department shall design the license plates in consultation with the Texas Council of Child Welfare Boards, Inc.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of a special account for abused and neglected children established at the Department of Protective and Regulatory Services. Money in the account may be used only by the Department of Protective and Regulatory Services to fund programs and services supporting abused and neglected children under Section 264.004, Family Code.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.643. STAR DAY SCHOOL LIBRARY READERS ARE LEADERS LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "STAR Day School Library Readers Are Leaders." The department shall design the license plates in consultation with the State of Texas Anniversary Remembrance (STAR) Day Foundation.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund and used only by the Texas Education Agency in making grants to benefit the State of Texas Anniversary Remembrance (STAR) Day Foundation to be used only for the purpose of providing supplementary reading and service programs in partnership with public schools in this state for seventh and eighth grade public school students.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.644. MARINE MAMMAL RECOVERY LICENSE PLATES

- (a) The department shall issue Marine Mammal Recovery specialty license plates. The department shall design the license plates in consultation with the Parks and Wildlife Department and the Texas Marine Mammal Stranding Network.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of an account in the state treasury. Money in the account may be used only by the Parks and Wildlife Department to support the activities of the Texas Marine Mammal Stranding Network in the recovery, rehabilitation, and release of stranded marine mammals. The Parks and Wildlife Department shall establish reporting and other mechanisms necessary to ensure that the money is spent for purposes for which it is dedicated.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.645. 4-H LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "To Make the Best Better," the words "Texas 4-H," and the 4-H symbol of the four-leaf clover. The department shall design the license plates in consultation with the Texas 4-H and Youth Development Program.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund and shall be used only by the Texas Cooperative Extension of the Texas A&M University System for 4-H and Youth Development Programs and to support the Texas Cooperative Extension's activities related to 4-H and Youth Development Programs.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.646. SMILE TEXAS STYLE LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Smile Texas Style." The department shall design the license plates in consultation with the Texas Dental Association.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund to be used only by the Texas Department of Health in making grants to benefit the Texas Dental Association Financial Services for the sole use of providing charitable dental care.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.647. FIGHT TERRORISM LICENSE PLATES

- (a) The department shall issue Fight Terrorism specialty license plates. The license plates shall include a pentagon-shaped border surrounding:
 - (1) the date "9-11-01" with the likeness of the World Trade Center towers forming the "11";
 - (2) the likeness of the United States flag; and
 - (3) the words "Fight Terrorism."
- (b) The fee shall be deposited to the credit of the state highway fund.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.648. GOD BLESS TEXAS AND GOD BLESS AMERICA LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "God Bless Texas" and "God Bless America."
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the state highway fund and may only be used for the Safe Routes to School Program.
- (c) The fee for the license plates is \$40.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.649. TEXAS JUNETEENTH LICENSE PLATES

- (a) The department shall issue Texas Juneteenth specialty license plates. The department shall design the license plates in consultation with the Texas Emancipation Juneteenth Cultural and Historical Commission.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas Emancipation Juneteenth Cultural and Historical Commission in a special account in the state treasury. Money in the account may be used only by the Texas Emancipation Juneteenth Cultural and Historical Commission for grants to Juneteenth USA to erect a Juneteenth Memorial Monument on the south grounds of the State Capitol, place Juneteenth monuments and markers in various historical parts of Texas, develop a Juneteenth Museum, Cultural, and Educational Institute, Recreation Center, and Park, and otherwise support the activities and projects of Juneteenth USA and its affiliates.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.650. KEEPING TEXAS STRONG LICENSE PLATES

- (a) The department shall issue Keeping Texas Strong specialty license plates. The department shall design the license plates in consultation with the Texas Alliance of Energy Producers.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas Alliance Education Program account in the general revenue fund. Money in the account may be used only by the Texas Education Agency to finance the education programs of the Texas Alliance of Energy Producers.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.651. MARCH OF DIMES LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "March of Dimes." The department shall design the license plates in consultation with the March of Dimes Texas Chapter.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas Department of Health for use in the Birth Defects Registry.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.652. MASTER GARDENER LICENSE PLATES

- (a) The department shall issue specialty license plates that include the seal of the Texas Master Gardener program of Texas Cooperative Extension.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of an account in the general revenue fund. Money in the account may be used only by Texas Cooperative Extension for graduate student assistantships within the Texas Master Gardener program and to support Texas Cooperative Extension's activities related to the Texas Master Gardener program.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.653. MOTHER-CHILD SURVIVORS EDUCATIONAL SCHOLARSHIP FUND LICENSE PLATES

- (a) The department shall issue mother-child survivors educational scholarship fund specialty license plates. The department shall design the license plates in consultation with Texans for Equal Justice.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the general revenue fund and may only be used by the attorney general to support the Texans for Equal Justice mother-child survivors educational scholarship fund for educational scholarships to:
 - (1) surviving spouses of homicide victims who have one or more minor children and who need further education to adequately support the family; and
 - (2) surviving children of homicide victims entering an institution of higher education or vocational school for the first time.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.654. EAGLE SCOUT LICENSE PLATES

- (a) The department shall issue specialty license plates that bear a depiction of the Eagle Scout medal.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Eagle Scout account in the general revenue fund. Money in the account may be used only by the Texas Higher Education Coordinating Board in making grants to support projects sponsored by Boy Scout councils in this state. The Texas Higher Education Coordinating Board shall distribute grants under this section geographically as nearly as possible in proportion to the number of license plates issued under this section in each region of the state.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.6545. BOY SCOUT LICENSE PLATES

- (a) The department shall issue specialty license plates that include the words "Boy Scouts of America." The department shall design the license plates in consultation with the Boy Scouts of America.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Boy Scout account in the general revenue fund. Money in the account may be used only by the Texas Higher Education Coordinating Board in making grants to benefit educational projects sponsored by Boy Scout councils in this state.

Added by Acts 2005, 79th Leg., ch. 575, §3, eff. September 1, 2005.

§504.655. TEJANO MONUMENT LICENSE PLATES

- (a) The department shall issue Tejano Monument specialty license plates. The department shall design the license plates in consultation with The Tejano Monument, Inc.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Tejano Monument account in the general revenue fund. Money in the account may be used only by the State Preservation Board to design and erect a Tejano Monument for placement on the Capitol grounds or related educational programs.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.656. TEXAS LIONS CAMP LICENSE PLATES

- (a) The department shall issue Texas Lions Camp specialty license plates. The department shall design the license plates in consultation with the Texas Lions League for Crippled Children.
- (b) After deduction of the department's administrative costs, the remainder of the fee for issuance of the license plates shall be deposited to the credit of the Texas Lions Camp account in the state treasury. Money in the account may be used only by the Parks and Wildlife Department to support the activities of a designated nonprofit organization that is accredited by the American Camping Association and is licensed by the Texas Department of Health and whose primary purpose is to provide, without charge, a camp for physically disabled, hearing or vision impaired, and diabetic children who reside in this state, regardless of race, religion, or national origin. The Parks and Wildlife Department shall establish reporting and other mechanisms necessary to ensure that the money is spent only for the purposes for which it is dedicated.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

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§504.702. SPECIALTY LICENSE PLATES AUTHORIZED AFTER JANUARY 1, 1999

- (a) This section applies only to specialty license plates that are authorized to be issued by a law that takes effect on or after January 1, 1999.
- (b) The department may manufacture the specialty license plates only if a request for manufacture of the license plates is filed with the department. The request must be:
 - (1) made on a form adopted by the department;
 - (2) filed before the fifth anniversary of the effective date of the law that authorizes the issuance of the specialty license plates; and
 - (3) accompanied by:
 - (A) a deposit of \$15,000; or
 - (B) applications for issuance of at least 3,500 sets of the license plates plus the fees for issuance of that number of sets.
- (c) Money deposited with the department under Subsection (b)(3)(A) shall be returned to the person who made the deposit only if 3,500 sets of the applicable license plates are issued or presold.
- (d) If a request is not filed with the department before the date specified by Subsection (b)(2), the law that authorizes the issuance of the specialty license plates expires on that date.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§504.801[0]. CREATION OF NEW SPECIALTY LICENSE PLATES BY THE DEPARTMENT

- (a) The department may create new specialty license plates on its own initiative or on receipt of an application from a potential sponsor. A new specialty license plate created under this section must comply with each requirement of Section 504.702 unless the license is created by the department on its own initiative. The department may permit a specialty license plate created under this section to be personalized. The redesign of an existing specialty license plate at the request of a sponsor shall be treated like the issuance of a new specialty license plate, except that the department may require a lower deposit amount to reflect the actual costs of redesigning the license plate.
- (b) Any person may sponsor a new specialty license plate by submitting an application to the department. An application may nominate a state agency to receive funds derived from the issuance of the license plates. The application may also identify uses to which those funds should be appropriated.
- (c) The department shall design each new specialty license plate in consultation with the sponsor, if any that applied for creation of that specialty license plate. The department may refuse to create a new specialty license plate if the design might be offensive to any member of the public, if the nominated state agency does not consent to receipt of the funds derived from issuance of the license plate, if the uses identified for those funds might violate a statute or constitutional provision, or for any other reason established by rule. At the request of the sponsor, distribution of the license plate may be limited by the department.

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SUBCHAPTER J, MARKETING OF SPECIALTY PLATES THROUGH PRIVATE VENDOR

- (d) The fee for issuance of license plates authorized under this subchapter is \$30 unless the department sets a higher fee.
- (e) For each fee collected:
 - (1) \$8 shall be used to reimburse the department for its administrative costs; and
 - (2) the remainder shall be deposited to the credit of:
 - (A) the specialty license plate fund, which is an account in the general revenue fund, if the sponsor nominated a state agency to receive the funds; or
 - (B) the state highway fund if the sponsor did not nominate a state agency to receive the funds or if there is no sponsor.
- (f) Subchapter D, Chapter 316, Government Code, and Section 403.095, Government Code, do not apply to fees collected under this section.
- (g) The department may report to the legislature at any time concerning implementation of this section. The report may include recommendations concerning the appropriations, by amount, state agency, and uses, that are necessary to implement the requests of sponsors.
- (h) The department may vary the design of a license plate created under this section to accommodate or reflect its use on a motor vehicle other than a passenger car or light truck.
- (i) The sponsor of a new specialty plate may not be a for-profit enterprise.

Added by Acts 2003, 78th Leg., ch. 1320, §6, eff. September 1, 2003.

§ 502.052. DESIGN OF LICENSE[0] PLATES[0] AND REGISTRATION INSIGNIA: REFLECTORIZED

MATERIAL

- (a) The department shall prepare the designs and specifications of license[0] plates[0] and devices selected by the Texas Transportation Commission to be used as the registration insignia.
- (b) The department shall design each license[0] plate[0] to include a design at least one-half inch wide that represents in silhouette the shape of Texas and that appears between letters and numerals. The department may omit the silhouette of Texas from specially designed license[0] plates[0].
- (c) To promote highway safety, each license[0] plate[0] shall be made with a reflectORIZED material that provides effective and dependable brightness for the period for which the plate[0] is issued. The purchase of reflectORIZED material shall be submitted to the General Services Commission for approval.

Acts 1995, 74th Leg., ch. 165, §1, eff. September 1, 1995.

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SUBCHAPTER J, MARKETING OF SPECIALTY PLATES THROUGH PRIVATE VENDOR

§ 730.004. PROHIBITION ON DISCLOSURE AND USE OF PERSONAL INFORMATION FROM MOTOR VEHICLE RECORDS. Notwithstanding any other provision of law to the contrary, including Chapter 552, Government Code, except as provided by Sections 730.005-730.007, an agency may not disclose personal information about any person obtained by the agency in connection with a motor vehicle record.

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.
Amended by Acts 2001, 77th Leg., ch. 1032, § 7, eff. Sept. 1, 2001.

§ 730.005. REQUIRED DISCLOSURE. Personal information obtained by an agency in connection with a motor vehicle record shall be disclosed for use in connection with any matter of:

- (1) motor vehicle or motor vehicle operator safety;
- (2) motor vehicle theft;
- (3) motor vehicle emissions;
- (4) motor vehicle product alterations, recalls, or advisories;
- (5) performance monitoring of motor vehicles or motor vehicle dealers by a motor vehicle manufacturer;
- (6) removal of nonowner records from the original owner records of a motor vehicle manufacturer to carry out the purposes of:
 - (A) the Automobile Information Disclosure Act, 15 U.S.C. Section 1231 et seq.;
 - (B) 49 U.S.C. Chapters 301, 305, 323, 325, 327, 329, and 331;
 - (C) the Anti Car Theft Act of 1992, 18 U.S.C. Sections 553, 981, 982, 2119, 2312, 2313, and 2322, 19 U.S.C. Sections 1646b and 1646c, and 42 U.S.C. Section 3750a et seq., all as amended;
 - (D) the Clean Air Act, 42 U.S.C. Section 7401 et seq., as amended; and
 - (E) any other statute or regulation enacted or adopted under or in relation to a law included in Paragraphs (A)-(D); or
- (7) child support enforcement under Chapter 231, Family Code.

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.
Amended by Acts 2001, 77th Leg., ch. 1023, § 72, eff. Sept. 1, 2001.

§ 730.006. REQUIRED DISCLOSURE WITH CONSENT. Personal information obtained by an agency in connection with a motor vehicle record shall be disclosed to a requestor who demonstrates, in such form and manner as the agency requires, that the requestor has obtained the written consent of the person who is the subject of the information.

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SUBCHAPTER J, MARKETING OF SPECIALTY PLATES THROUGH PRIVATE VENDOR

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.

§ 730.007. PERMITTED DISCLOSURES. (a) Personal information obtained by an agency in connection with a motor vehicle record may be disclosed to any requestor by an agency if the requestor:

(1) provides the requestor's name and address and any proof of that information required by the agency; and

(2) represents that the use of the personal information will be strictly limited to:

(A) use by:

(i) a government agency, including any court or law enforcement agency, in carrying out its functions; or

(ii) a private person or entity acting on behalf of a government agency in carrying out the functions of the agency;

(B) use in connection with a matter of:

(i) motor vehicle or motor vehicle operator safety;

(ii) motor vehicle theft;

(iii) motor vehicle product alterations, recalls, or advisories;

(iv) performance monitoring of motor vehicles, motor vehicle parts, or motor vehicle dealers;

(v) motor vehicle market research activities, including survey research; or

(vi) removal of nonowner records from the original owner records of motor vehicle manufacturers;

(C) use in the normal course of business by a legitimate business or an authorized agent of the business, but only:

(i) to verify the accuracy of personal information submitted by the individual to the business or the agent of the business; and

(ii) if the information is not correct, to obtain the correct information, for the sole purpose of preventing fraud by, pursuing a legal remedy against, or recovering on a debt or security interest against the individual;

(D) use in conjunction with a civil, criminal, administrative, or arbitral proceeding in any court or government agency or before any self-regulatory body, including service of process, investigation in anticipation of litigation, execution or enforcement of a judgment or order, or under an order of any court;

(E) use in research or in producing statistical reports, but only if the personal information is not published, redisclosed, or used to contact any individual;

(F) use by an insurer or insurance support organization, or by a self-insured entity, or an authorized agent of the entity, in connection with claims investigation activities, antifraud activities, rating, or underwriting;

ATTACHMENT A

STATUTES

SUBCHAPTER J, MARKETING OF SPECIALTY PLATES THROUGH PRIVATE VENDOR

(G) use in providing notice to an owner of a towed or impounded vehicle;

(H) use by a licensed private investigator agency or licensed security service for a purpose permitted under this section;

(I) use by an employer or an agent or insurer of the employer to obtain or verify information relating to a holder of a commercial driver's license that is required under 49 U.S.C. Chapter 313;

(J) use in connection with the operation of a private toll transportation facility;

(K) use by a consumer reporting agency, as defined by the Fair Credit Reporting Act (15 U.S.C. Section 1681 et seq.), for a purpose permitted under that Act; or

(L) use for any other purpose specifically authorized by law that relates to the operation of a motor vehicle or to public safety.

(b) The only personal information an agency may release under this section is the individual's:

- (1) name and address;
- (2) date of birth; and
- (3) driver's license number.

(c) This section does not:

(1) prohibit the disclosure of a person's photographic image to:

(A) a law enforcement agency or a criminal justice agency for an official purpose; or

(B) an agency of this state investigating an alleged violation of a state or federal law relating to the obtaining, selling, or purchasing of a benefit authorized by Chapter 31 or 33, Human Resources Code; or

(2) prevent a court from compelling by subpoena the production of a person's photographic image.

(d) Personal information obtained by an agency in connection with a motor vehicle record shall be disclosed to a requestor by an agency if the requestor:

(1) provides the requestor's name and address and any proof of that information required by the agency; and

(2) represents that the intent of the requestor is to use personal information in the motor vehicle record only for the purpose of preventing, detecting, or protecting against personal identity theft or other acts of fraud and provides any proof of the requestor's intent required by the agency.

(e) If the agency determines that the requestor intends to use personal information requested under Subsection (d) only for the represented purpose, the agency shall release to the requestor any requested personal information in the motor vehicle record.

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.
Amended by Acts 2001, 77th Leg., ch. 1032, § 7, eff. Sept. 1, 2001.

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SUBCHAPTER J, MARKETING OF SPECIALTY PLATES THROUGH PRIVATE VENDOR

§ 730.010. DISCLOSURE OF THUMB OR FINGER IMAGES PROHIBITED. Notwithstanding any other provision of this chapter, if an agency obtains an image of an individual's thumb or finger in connection with the issuance of a license, permit, or certificate to the individual, the agency may:

- (1) use the image only:
 - (A) in connection with the issuance of the license, permit, or certificate; or
 - (B) to verify the identity of an individual as provided by Section 521.059; and
- (2) disclose the image only if disclosure is expressly authorized by law.

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.
Amended by Acts 2005, 79th Leg., ch. 1108, § 6, eff. Sept. 1, 2005.

§ 730.011. FEES. Unless a fee is imposed by law, an agency that has obtained information in connection with a motor vehicle may adopt reasonable fees for disclosure of that personal information under this chapter.

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.

§ 730.012. ADDITIONAL CONDITIONS. (a) In addition to the payment of a fee adopted under Section 730.011, an agency may require a requestor to provide reasonable assurance:

- (1) as to the identity of the requestor; and
- (2) that use of the personal information will be only as authorized or that the consent of the person who is the subject of the information has been obtained.

(b) An agency may require the requestor to make or file a written application in the form and containing any certification requirement the agency may prescribe.

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.

§ 730.013. RESALE OR REDISCLOSURE. (a) An authorized recipient of personal information may not resell or redisclose the personal information in the identical or a substantially identical format the personal information was disclosed to the recipient by the applicable agency.

(b) An authorized recipient of personal information may resell or redisclose the information only for a use permitted under Section 730.007.

(c) Any authorized recipient who resells or rediscloses personal information obtained from an agency shall be required by that agency to:

ATTACHMENT A

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SUBCHAPTER J, MARKETING OF SPECIALTY PLATES THROUGH PRIVATE VENDOR

(1) maintain for a period of not less than five years records as to any person or entity receiving that information and the permitted use for which it was obtained; and

(2) provide copies of those records to the agency on request.

(d) A person commits an offense if the person violates this section. An offense under this subsection is a misdemeanor punishable by a fine not to exceed \$25,000.

Added by Acts 1997, 75th Leg., ch. 1187, § 1, eff. Sept. 1, 1997.

Amended by Acts 2001, 77th Leg., ch. 1032, § 7, eff. Sept. 1, 2001.

ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)

CONTRACT ROI

ID CHARACTERS

PLATE SIZE	Width (W_{plate})	Height (H_{plate})
<i>Automobile</i>	12.0	6.0
<i>Motorcycle</i>	7.0	4.0

FONT SPECIFICATIONS	Font Name	Height (H_{char})	Width (W_{char})	Font Spacing (Δ_{char})
<i>Automobile - Std Issue</i>	Texas Block	2.750	1.250	0.375
<i>Automobile - Specialty</i>	TXDLP2.5	2.500	1.000	0.375
<i>Motorcycle</i>	TXDLP1.5	1.500	0.750	0.250

ROI OFFSETS	Offset (inches)	
	Width (W_{offset})	Height (H_{offset})
Identification	0.250	0.125

ROI CALCULATION FOR JURISDICTION ROI

- N = # of Characters
- $W_{ROI} = N * W_{char} + (N - 1) * \Delta_{char} + 2 * W_{offset}$
- $H_{ROI} = H_{char} + 2 * H_{offset}$

ROI AND OFFSETS		ROI Max (W x H)	Offset (inches)			
			Left	Right	Top	Bottom
Automobile – Std Issue						
6 (split)	L	5.00 x 3.00	0.50	5.50	1.75	1.50
	R		5.50	0.50		
6 (centered)		9.88 x 3.00	1.06	1.06		
Automobile - Specialty						
5 (left)		7.00 x 2.75	0.50	4.50	2.25	2.00
5 (centered)		7.00 x 2.75	2.50	2.50		
5 (right)		7.00 x 2.75	4.50	0.50		
6 (split)	L	4.25 x 2.75	0.50	7.25		
	R		7.25	0.50		
6 (centered)		8.38 x 2.75	1.81	1.81		
Motorcycle Size						
5 (centered)		5.25 x 1.75	.875	.875	1.25	1.00

AREA TYPE	MCV (of 255)
	Minimum
Identification	90

ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)

CONTRACT ROI

JURISDICTION

PLATE SIZE	Width (W_{plate})	Height (H_{plate})
Automobile	12.0	6.0
Motorcycle	7.0	4.0

FONT SPECIFICATIONS	Font Name	Height (H_{char})	Width (W_{char})	Font Spacing (Δ_{char})
ALL	Any Legible Font	1.00 – 1.13	0.75 – 1.00	1/8" – 3/16"

ROI OFFSETS	Offset (inches)	
	Width (W_{offset})	Height (H_{offset})
Jurisdiction	0.100 (contour)	0.100 (contour)

ROI AND OFFSETS	ROI Max (W x H)	Offset (inches)			
		Left	Right	Top	Bottom
Automobile Size					
TEXAS (top centered)	1.13 x 4.75	3.0 – 4.5	4.5 – 3.0	0.5	1.7
Motorcycle Size					
TEXAS (right side)	1.13 x 4.75	0.63	0.25	0.8	0.8

AREA TYPE	MCV (of 255)
	Minimum
Jurisdiction	150

ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)

CONTRACT ROI

DIAGRAMS

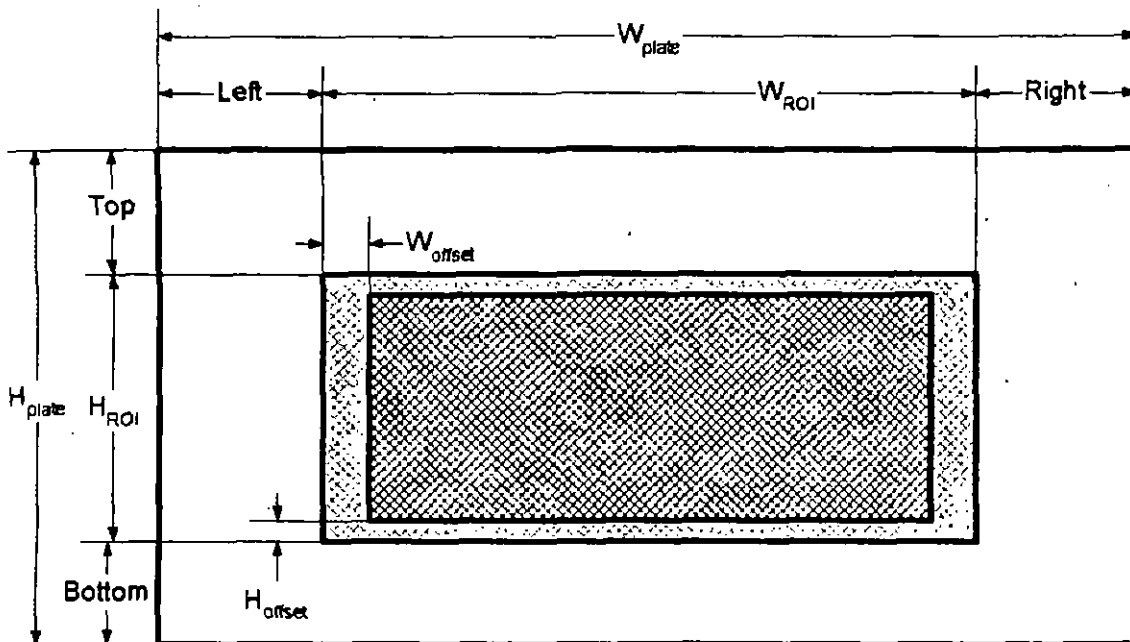


Figure 1 – Identification Character ROI Description

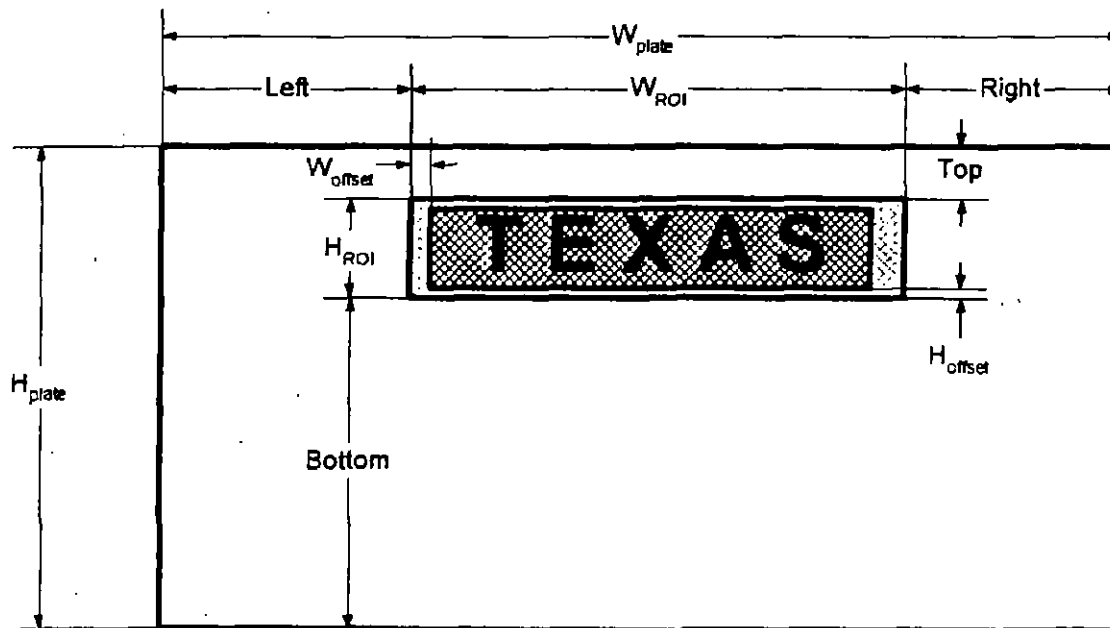


Figure 2 – Jurisdiction ROI Description

ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)

DMS 8390 WHITE SHEETING SPEC

LEFT BLANK INTENTIONALLY

ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)
RETRO REFLECTIVITY TESTING

FINISHED PLATE RETRO-REFLECTIVITY TESTING

For each design, submit a finished license plate with final graphics and the letter B printed in all the available characters spaces for the specific graphic design. When tested according to ASTM E809-02, with a 1/2 in border masked off, all finished plates must meet the minimum retro-reflectivity requirements in the table below.

Minimum Coefficient of Retroreflection, R_A	
Observation/Entrance Angle (degrees)	R_A , (cd/lx m ²)
0.2/-4	30

ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)

SLP GRAPHIC

CURRENTLY USED FOR SPONSORING ORGANIZATION APPLICATIONS

COLLEGIATE

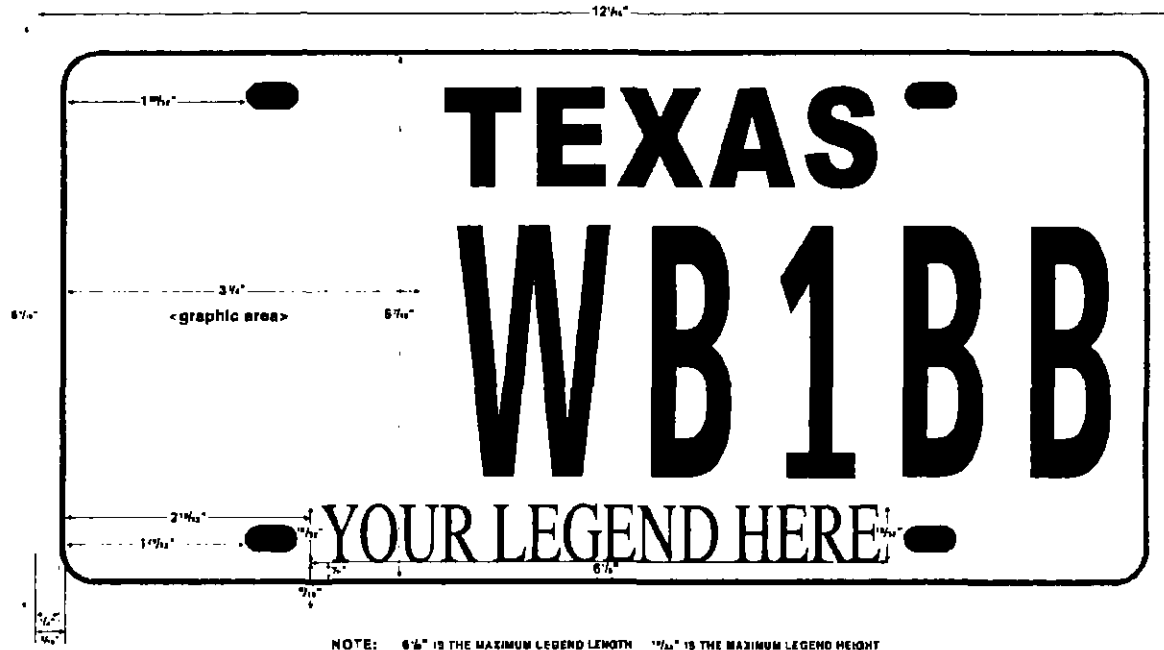


ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)

SLP GRAPHIC

ORGANIZATIONS



ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)

SLP GRAPHIC

PERSONALIZED SOUVENIR SAMPLE GRAPHIC USING ALL AVAILABLE 24 ALPHANUMERIC CHARACTERS



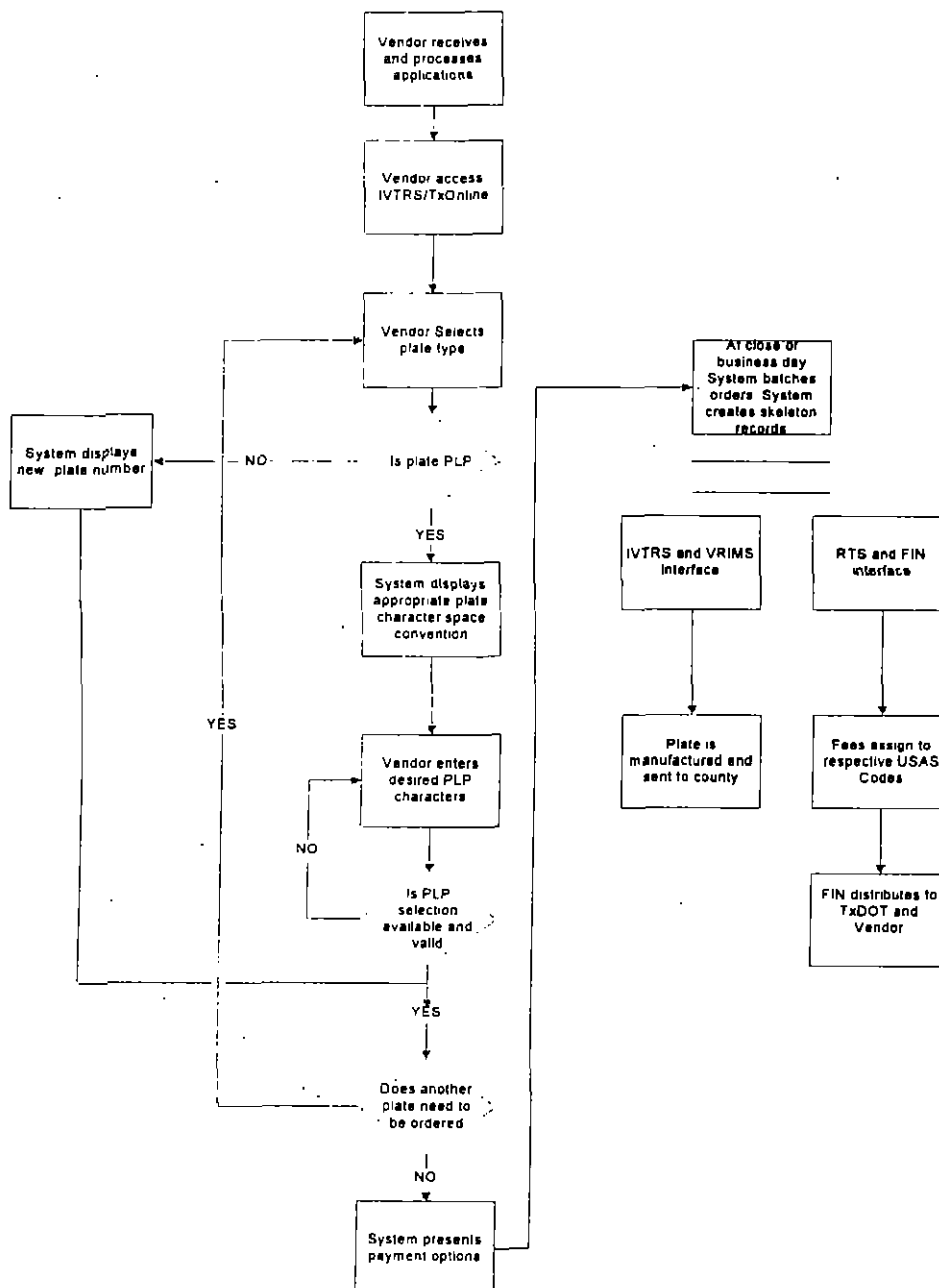
ATTACHMENT B

PLATES SPECIFICATIONS AND GRAPHICS (CONTINUED)
SPECIFICATIONS FOR LICENSE PLATES

1. A Minimum Contrast Score (Delta) of 90 will be required and tested by TxDOT for all new graphic plates to ensure readability/legibility. The vendor will be provided a software program created by TxDOT to measure the Delta. The program calculates readability by measuring the contrast between the alphanumeric characters (foreground) and the graphic (background). The Delta will be measured in the Region of Interest (ROI), including the alphanumeric character and the 1/4 inch area immediately to the left and right and 1/8 inch above/below. Any area outside the ROI will be ignored from the calculation.
2. An approved digital image format (i.e. jpeg or bmp) of the proposed license plate graphic will be used to calculate the Delta.
3. The background graphic may not encroach on the alphanumeric character and it must allow for a Delta 90 score in the ROI.
4. The alphanumeric characters shall not have graduated color because of reduced readability and the difficulty of establishing a clear Delta rating.
5. The font of the alphanumeric ID characters shall be Modified Arial Black 101pt. (TxDOT font name: TXDLP2.5) Block Number and letter size shall be 2.5 inches high, 1 inch wide, with a minimum of 3/8 inch spacing between each character on standard size plates. The alphanumeric ID characters on motorcycle plates shall be Modified Arial Black 101 pt. (TxDOT font name: 1.5 N6 Motorcycle) Block Number and letter size shall be 1.5 inches high, 3/4 inches wide, with a minimum spacing of 1/4 inch between characters. The space the alphanumeric characters occupy is constant and the characters are centered in this space on both standard size and motorcycle plates.
6. A minimum goniometric score (known as an RA) of 30 will be required and will be tested by TxDOT using a retroreflectometer. The plate shall be reflective enough to be detectable at 75 feet with standard vehicle low beam lights.
7. Plates will be required to withstand weathering durability of 8 years. TxDOT will test base sheeting and inks for durability using a weatherometer.
8. TxDOT holographic watermark, preprinted onto the reflective sheeting, in the same size and in the same location on the plate to allow for easy recognition by law enforcement (from 15 to 20 feet behind the vehicle) and adhere to the Optical Character Recognition (OCR) requirements of the Texas toll authority cameras. SLP inking onto the reflective sheeting may obscure the holographic image at 15 feet, but it should still be visible to law enforcement at 1 to 2 feet if the plate is removed for inspection.
9. SLP standards may change due to new requirements established by statute or TxDOT policy and procedures.

ATTACHMENT C
APPLICATION FLOW

1. When the application is submitted, the RTS system will assign the next available plate number.
 - 1.1. The plate order is picked up by VRIMS during the nightly batch process and transferred to TDCJ in Huntsville, Texas.
 - 1.2. Once received by TDCJ, the plates will be produced and shipped to the appropriate county within three business days, unless there is a prison work stoppage.
 - 1.3. RENEWALS: Once initial sale of SLPs is made, renewals will be handled by the county.
 - 1.4. FLOW



ATTACHMENT D

TXDOT FUNDS MANAGEMENT

SECTION 1 – INTRODUCTION

OVERVIEW: TxDOT is to maintain a system that will demonstrate compliance with applicable laws, regulations and conformity with generally accepted accounting practices.

In order to assure this, all procedures must be in agreement with this policy. While it is desirable for a district or division to develop local procedures for individual situations, these must be consistent with the guidelines in this manual and other department directive. Any suggested changes to this manual should be submitted promptly in writing to the Director of the Finance Division.

SECTION 2 – TXDOT FINANCE POLICIES

OVERVIEW: This section deals with department policies, preparation, input, and use of source documents related to functions located in the division.

CASH EXPENDITURES CONTROLS: TxDOT controls the expenditure of funds by a system of cash flow monitoring and budget controls. They are described below.

- 1) Each district engineer, division director, and office director is responsible for and limited to the approved cash budgets that is directly under his/her control. These budgets represent the portion of the spending authority in the Appropriation Bill for which he/she is responsible.
- 2) Budgets are not to be exceeded without Administration approval. If the budget is exceeded at the district/division/office level, written approval by the administration is required before any commitment of personnel or requisitions, executions of purchase orders, and negotiation for any contract, agreement, or lease.
- 3) Requests for additional funding are sent to the Assistant Executive Director for Support Operations, Attention: Finance Division for review. Based on this review, the Finance Division recommends action to the Administration and notifies the districts, divisions, or offices affected by the Administration's decision.

SYSTEM INPUT: As the district, division, and office provide Financial Information Management Systems (FIMS) input, it processes the data entry, and transmits the document information to the system. This is accomplished in a "batch" environment where data are collected and assembled into vouchers, journal vouchers, and payrolls. Each covers a specific period and includes a particular type of transaction. Refer to Code Chart 58 for voucher descriptions. The submission schedule, which is critical to timely reports, is shown later in this section.

Examples of source documents for journal vouchers include employee time sheets, equipment use forms, and warehouse stock forms for issue, transfer, and adjustment. Source documents for cash vouchers include invoices, purchase orders, contracts, Travel Expense Account, and Warehouse Stock Receipt forms.

SUBMISSION OF VOUCHERS AND PAYROLLS: In the event that equipment failures or other unforeseen problems make it impossible to transmit data on or before the required due date, the Finance Division is to be notified and given the nature of problem, and approximate date/time the data can be transmitted. The Finance Division will contact the appropriate district/division/office personnel to provide assistance and recommend a course of action. This may involve authorizing a temporary delay, rearranging schedule priorities, or utilizing alternate facilities. In some cases, to meet required production schedules, a district/division/office may have to postpone entering some data for the month. Since this can significantly distort reports and affect other districts, divisions, or offices, this action is reserved for extremely unusual cases, and advance approval must be obtained from the district engineer, division or office directors. Also, advance approval must be obtained from the Administration through the Finance Division.

FILING AND CLOSING DATES OF PAYROLLS AND VOUCHERS: All payrolls and vouchers are processed promptly. When satisfactory acceptance of the goods and services has been determined, the payment process should begin immediately upon receipt of all documents required by the state comptrollers office so that payment will be made on the due date specified in contract, purchase order or department policy.

- (1) All voucher numbers are accounted for.
- (1) All adjustment vouchers are prepared promptly after the detection of the errors.
- (1) Before the FIMS end-of-month process is initiated, all payroll and vouchers applicable to the current month must have been accepted by the system.
- (1) Contractor Progress Estimates are transmitted through CIS and posted by the fourth calendar day after the end of the estimate month.

SECTION 3 – POLICIES RELATING TO ACCOUNTING FUNCTIONS

ACCURACY OF COSTING: Cost information accumulated by the department's accounting system is used for planning, cash forecasting, billing to outside agencies, and budgeting control. All cost information must represent events and transactions as they actually occurred. Costs of any nature are charged to the project or account that actually received the goods or service. Under no circumstances are charges diverted to another project or account in order to circumvent an overrun or to perform unauthorized work. Individual sub-points of this policy are as follows:

- ☐ Maintaining accurate cost records is a part of every employee's job. The manager of each project, job, or account is the primary person responsible for ensuring that its cost records are correct; only he or she knows what is missing or overstated in the cost record.
- ☐ The TxDOT and other state officials are aware that accurate records can cost more and are willing to pay the expense.

- ☐ Only the person who performs the work can accurately decide which account to charge. It does not matter who records the time and expense; what does matter is who decides which account to charge.
- ☐ Cost benefit is always a consideration. The cost record of each account should include all the reasonable identifiable costs applicable to the account and only those costs.
- ☐ All costs reasonably identifiable to an individual account are charged to that account without regard for any other factor, such as obligation amount, reimbursement qualification, or budget.
- ☐ If the identifiable cost is applicable to two or more accounts, it should be distributed among all the affected accounts based on the judgment of the person who selects the appropriate account to charge.
- ☐ The official cost records reside in FIMS. Each account's manager is responsible to review the applicable FIMS reports and ensure that all corrections are made before the end of the month.

MISREPRESENTATION ON VOUCHERS AND PAYROLLS: All source documents must show the correct character of the service rendered or the type and description of material furnished. For example, material may not be billed as "labor" or "service," or vice versa.

Any employee of the department who misrepresents an item on a time sheet, voucher, contract, or other document is subject to disciplinary action, including dismissal.

SOURCES OF CODING: The Expenditure Authorization Form #3.159, shows the coding for the items of information applicable to each account or project. Additional description and coding for each item is found in the Code Chart Manual, the Chart of Detail Accounts, and reports available through the appropriate segments.

AUTHORIZATIONS AND COST DISTRIBUTION PRINCIPLES: The operations of the department are recorded for accountability, management, control, and administrative purposes by means of accounting and coding structure that receives its information from time sheets, payrolls, vouchers, and other transactions records. At the same time, the department has guidelines to follow under Authorizations and Cost Distribution Principles.

- ☐ All department activities and expenditures thereon must be authorized in advance by the Commission. Only after approval, an Expenditure Authorization record is created by FIMS, allowing specified categories of charges to be accepted. No charges to a project will be incurred until an expenditure authorization has been established in FIMS, and unless the work is within the limits, scope, amount, and time period. For more information, see FIMS reports, for Segments 72-79.
- ☐ Direct and indirect cost are two types of cost distribution principles. Direct cost elements include but are not limited to labor, equipment rental, materials, and services which are reasonably identifiable to individual accounts when the costs are recorded. Indirect costs may be divided into two categories. Direct-indirect, such as the resident engineer office expense and payroll additives, are distributed to project records through Segment 70 clearing accounts using a systematic and objective method to allocate the costs among the applicable projects. General and administrative indirect costs, Segment 71 in FIMS, have no identifiable cause and affect relation to the direct cost: their total costs of individual accounts tend to remain fixed over normal ranges of activities.

OUTSIDE REIMBURSEMENT: Each project agreement involving outside funds (e.g., federal funds) specifies the limits, scope, time period, or other conditions under which the outside fund source will participate in the cost. Any claim for reimbursement must conform to accounting principles which have been adopted as policy by the department. Any charge made to a project is billed as a participating item up to the dollar or percentage limit specified in the project agreement unless it is specifically coded to a non-participating function.

ACCOUNTS RECEIVABLE: A receivable is created when the department incurs costs in performing work for an outside party or agency or in repairing damages to department property or equipment. Receivables are recognized in the general ledger when charges are made to the project or cost accumulator in accordance with the terms of the contract or when they are made to a damage claim account. If they are estimated, as in the case of some damages, the amount is documented when the billing is submitted to the responsible party.

SECTION 4 – SIGNATURES AND CERTIFICATIONS

POLICY ON CERTIFICATIONS: By law, certain documents must be signed by specified officials, and the department requires signatures to document responsibility. All persons who sign any document(s) are responsible for ensuring that it is accurate and complete.

These principles apply throughout the chain of certifications which begins with the time sheet, receiving report, or other source documents and ends with the signature of the Executive Director or the officer designated.

SOURCE DOCUMENT SIGNATURES: Since the district engineer, division director, and office director has responsibility for all activities in an area, his/her signature is required on most documents that go outside his/her organization (except when further delegated by execution of Form 1588, Delegation of Authority to Sign). Within districts, divisions, or offices where other supervisory personnel are expected to certify or approve documents, the proper actual or working title may be preprinted on forms (e.g., "Payroll Supervisor"). Where a title is not specified on a document involving policy, personnel actions, assets, or cash expenditures, signature should be by the person who is responsible to the addressee for the function which the document represents.

DELEGATION OF AUTHORITY: District engineers, division and office directors who wish to delegate their authority for signing documents should complete two Signature Cards, Form 1588. This card is authorized only under the following conditions:

- ☐ Specified assistants authorized to sign applicable external documents should sign the signature card.
- ☐ The person using this authority should sign his/her own name. If the title, such as "District Engineer," is preprinted on the form to be signed, insert the word "for."
- ☐ The following conditions apply to all signatures for someone else.
 - ☐ All signatures on the documents are as legally binding on the department as are signatures of the responsible official.
 - ☐ Signature authority cannot be delegated if the signature of a specific individual is required by law or department policy.
 - ☐ The responsible district engineer, division director, or office director may impose additional local restrictions as he/she considers to control which documents may be signed by which individuals and under what conditions.

- ☐ The completed signature cards should be sent to the Finance Division and other affected divisions or offices.
- ☐ The responsible manager may designate an assistant to sign internal documents in his/her absence. If the signature is notarized or witnessed, the signature will be that of the person signing the document with the person being signed for indicated. All delegation of signature authority by a district engineer, division head, or office head will be documented on Form 1588.
- ☐ Before any action is taken, it is the responsibility of the person signing a document for anyone else to ensure that he/she has the approval of the applicable person.

DISTRICT ENGINEER/DIVISION HEAD/OFFICE FISCAL RESPONSIBILITY: Signature by the district engineer, division director, or office director on requests for new employment or change in status of employees, requisitions, purchase orders, contracts agreements, or leases certifies that payment of the claim will not cause the budget activity to be overspent.

SIGNATURE ON SOURCE DOCUMENTS: The activity supervisor is the person who certifies to the district engineer, division director, or office director that time sheets, receiving reports, billing statements, and other fiscal documents are proper and correct. In any event, the certification must be made by someone who has confirmed by personal observation or examination of source documents that the goods or service were actually received.

In any case, where records of meter readings or previous payments are maintained in the district, division office, or office, the receipt of goods or service will be certified only when the continuity of the readings or payments has been established. In all such instances, a copy of the "as-paid" statement is mailed to the responsible supervisor for confirmation on the same day the voucher is submitted to the Finance Division for payment.

The district/division Director of Administration or chief accountant may also sign receipt of goods/services only when properly executed documents such as receiving reports, invoices, etc., are on file.

DELEGATION OF AUTHORITY AND RESPONSIBILITY TO APPROVE DOCUMENTS: Article 6252-5, VTCS, empowers the Commission to delegate authority to the Executive Director to execute contracts and sign vouchers for the department. This statute also allows further delegation of this authority by the Executive Director under certain conditions. These delegations are covered by Commission Minute 82513 and by Administrative Order 4-86.

SECTION 5 – ADJUSTMENT AND CORRECTION

OVERVIEW: Correction of error(s) in any source document is made by drawing a line through the incorrect information and inserting the correct information, and then initialed and dated by the employee. These corrections are then submitted to FIMS.

- ☐ Personnel Report Code (PRC) errors require a Form 102 for correction. If the PRC error has existed longer than the current month, a JV 212 and a Controller Expenditures Transfer Voucher may also be required to correct the Budget Strategy.
- ☐ Refer to Code Chart 58, Kind 9 for Adjustment Journal Voucher description and their use.

SECTION 6 – ASSET MANAGEMENT

OVERVIEW: By the GAAP and TxDOT policy, the highway infrastructure is not carried on the general ledger. All other fixed assets of the department are recorded in the general ledger as memorandum entries; they are carried at original cost (purchase price or construction cost plus ancillary charges necessary to place the asset in its intended location and condition for use) plus capital additions.

Fixed assets purchased with a state warrant, but reimbursed from federal grant funds are subject to both state and federal accountability and disposition regulations. Such property is identified separately on department asset records. All fixed assets and warehouse stock on hand must be correctly included on accountable records from date of acquisition to date of authorized use or disposition.

A capital addition is any modification of an asset, other than normal maintenance, that increases its cost by at least the amount specified in the General Services Division rules or extends its originally estimated useful life by one year or more.

SECTION 7 – GUIDELINES FOR HANDLING CASH

OVERVIEW: This section deals with guidelines for handling "cash", and how deposits and donations are handled are as follows:

GUIDELINES ON HANDLING CASH: Cash, personal checks, cashier's checks, and money orders are acceptable for all payments, unless specifically exempted by statute or rule. Receipts of any type are accepted unless required safeguards are not available.

Therefore exact change may be required when accepting cash.

Maintenance of change funds is at the discretion of the district, division, or office director.

The following policies apply to all receipts, both mail and over the counter.

- ☐ Open all mail in one central location within the district, division or office.
- ☐ Two employees must be present at all times when mail is opened, and the two will jointly document the cash items received.
- ☐ All checks will be restrictively endorsed immediately upon receipt.
- ☐ A log of the cash item receipts will be prepared.
- ☐ Do not route the actual receipt to any other locations. Make a copy if necessary.
- ☐ Send actual receipts immediately to accounting area for deposit.
- ☐ Receipts must be deposited within three days.
- ☐ Use the rapid deposit accounts if at all possible.
- ☐ Verify that each receipt was entered into FIMS by reconciling the log of cash item receipts to the FIMS CSH.2401 report.

Cash will not be transmitted by mail. If local bank accounts are not available, convert cash to cashier's check or money order for transmitting.

The amount of cash or cash items on hand will be kept to an absolute minimum by promptly depositing all receipts. Only petty cash and change funds will routinely be kept overnight in the department. All cash or cash items kept in the department overnight is to be kept in a locked safe.

Negotiable instruments received will be stamped immediately upon receipt with the department's name and the endorsement "For Deposit Only."

Cash on hand, including petty cash funds, may not be used to cash checks of any kind.

The manager or supervisor of employees handling cash will ensure that each employee is periodically briefed on the proper actions in the event of robbery. The briefing will include the specific instruction that no employee is to take any action that could endanger anyone, and it will be documented, acknowledged by the employee, and filed in the employee's personnel folder.

The Director of Administration or equivalent will ensure that adequate security is provided to minimize risk of loss or injury during the receipt, storage, and transport of cash.

CASH DEPOSITS AND RECEIPTS: Local bank accounts, in the name of the department or the State Comptroller's Office, have been made available throughout the state for deposit of all receipts. These are "one-way" accounts that the deposits may be withdrawn only by the Revenue Accounting Branch of the Funds Management Section, Finance Division.

Receipts that cannot be deposited in the local bank accounts will be sent to the Finance Division with a Transmittal of Remittance in a separate envelope marked "ATTENTION CDS." Receipts are reported as the original amount received; shortages and overages upon deposit are recorded as a Segment 71 expenditure item, Detail 1932, Object 440, Comptroller Object 7207.

TIMELY DEPOSITS: Vernon Civil Statute 404.94 Government Code requires agencies to deposit all receipts in the State Comptroller's Office-Treasury no later than the third business day after receipt.

All deposits are made at the earliest possible time, but no later than three business days after the date of receipt by the department regardless of who accepted the receipts or their location. This applies to all receipts including sales of documents, sale of scrap or other items, fees of any nature, claim payments, and escrow deposits. Deposit in a "rapid deposit" account within three business days after receipt will satisfy this requirement.

DEPOSIT OF MAP SALES MONEY: Minute Order 60195, dated November 28, 1967, authorized the department to distribute and sell maps, charts, reports, and statistical data. These sales should not be made at locations other than the district headquarters unless the receipts are deposited in accordance with the above policies.

DEPOSIT OF REIMBURSEMENTS: Accounting policies applicable to all state agencies require expenditures and revenues be reported separately; reimbursements may not be used to offset costs on the books of the department.

All the cost of repairing damages, performing outside services, furnishing information, documenting copies, or mapping is charged to the appropriate district/division/office operating account. Any reimbursements connected with these types of expense(s) are recognized as revenue and are not credited to operating expense accounts.

All reimbursements received are transmitted to the Finance Division in accordance with procedures outlined elsewhere in this manual.

USE OF TRUST AND SUSPENSE FUNDS: Funds advanced to the department for financing an outside agency's share of construction or right-of-way are deposited in Trust and Suspense Fund 927 until work is performed. As the work is performed, the outside agency's share of cost will be transferred to the State Highway Fund. After project completion, any excess funds are returned to the outside agency as provided by the State Outside Agency Agreement.

When the final estimate is submitted on a project that includes outside agency participation, a separate final statement, signed by the district engineer, must be sent within 90 days showing the total dollar amount of work performed and applicable engineering as provided in the agreement.

PETTY CASH: Petty cash funds used by the department are provided for by the current General Appropriation Bill. Districts, divisions, and offices are authorized up to \$1,500 each for making authorized purchases when immediate payment is required. The petty cash fund may be in the form of a separate bank account, cash, or a combination of the two. Procedures for setting up and operating a petty cash fund are provided by Administrative Order 30-83. Shortages and overages are reported and coded promptly upon detection as Segment 71 expenditure (Detail 1932, Object 490, Comptroller Object 7207).

DONATIONS: The cash amount, right-of-way, engineering plans, or other items donated to the operations of the department by others must be properly recognized and reported. Donations are defined as goods or services voluntarily provided to the department without being required to do so by federal or state statute or department policies.

The department may legally accept donations, gifts, or contributions for the purpose of performing lawful functions. Acceptance of such goods or services must be in accordance with Commission authorization.

Commission policy regarding the acceptance of donations is contained in Minute Order No. 83663, that states "Cash and non-cash donations from governmental and non-governmental entities may be accepted provided that these acceptances are for doing projects if approved and authorized by this Commission and provided any conditions applicable to such acceptance are in specific compliance with existing Commission orders, policies, or rules. All other such goods or services are not to be accepted until authorized by approved Minute Order."

All donated items and services along with the estimated fair market value of the non-cash goods or services are reported promptly upon receipt to the Finance Division by the receiving districts, divisions, and offices. Reports regarding donations should reflect only actual receipts rather than statements of intent or promises.

When donations are used for an authorized highway system project, the control, section, and job numbers on which the items are to be used must be included in the report to the Finance Division. Accounting entries for reported donations are prepared by the Finance Division.

Cash donations are credited to Object of Revenue 3741, Cost Center 06991, and processed the same as other receipts. Donations consisting of non-cash items are recorded by Finance Division directly into the operating fund as both revenue and expenditure, using their estimated fair market value.

SECTION 8 – WARRANTS

LIMITATION OF PAYMENT ON WARRANTS: Article 4371 of the Civil Statutes provides that "No warrant shall be paid by the Office of the State Comptroller unless presented within two years from the close of the fiscal year in which such warrant was issued, but claims for the payment of such warrants may be presented to the Legislature for appropriations to be made from which claims may then be paid." Warrants must be paid by the State Treasurer within the above period or they cannot be paid without special action by the Legislature.

WARRANT REQUIRING CORRECTION: It is essential that Finance Division be notified by telephone following the issuance of an incorrect warrant, whether or not the warrant itself is available or can be immediately returned. See *Payroll Procedures Manual* for handling of incorrect pay warrants.

FORM 212, WARRANT TRANSMITTAL: This form may be used when it is impractical to use a copy of the firm statement or invoice to transmit warrants by mail. It must show the invoice numbers and corresponding amounts listed, or show date of statement and amount when invoice number is not available. Sufficient information is inserted to enable the payee to identify the warrant with his/her statement. Warrants may be mailed or delivered with written or direct instructions on statements submitted by the person or firm concerned. For delivery instructions other than the payee, the warrant transmittal is always addressed to the payee in care of the person, firm, or bank specified. The envelope is addressed to the person, firm, or bank to whom it is specified that the warrant be mailed. Do not staple this form to the warrant.

The duplicate of this form is filed with the voucher or payroll on which payment was made.

FORM 244, WARRANT RECEIPT: This form is used to transmit salary, labor warrants and travel expense warrants to maintenance foremen and resident engineers to obtain receipts for the warrants listed where policy provides for such receipts. The original is filed with the voucher or payroll in which payment was made. The duplicate is retained by the district office and held in an open file until the signed original has been returned, at which time the duplicate may be destroyed. When a warrant is mailed directly to payee, Form 212, Warrant Transmittal, is used.

DELIVERY AND HANDLING OF PAYROLL WARRANTS: Packages of payroll warrants are delivered to each district/division/office prior to payday. These packages may be opened prior to payday for verification purposes, but under no circumstances is any payroll warrant delivered to any payee prior to payday. After the warrants are verified, they are stored in a sealed package in a locked location and properly safeguarded until payday. No warrants are released to the employee prior to the date on the warrant. Any violation to this policy will result in the Comptroller holding the warrants in Austin until pay date.

On payday, the package is removed from the locked storage and appropriate distribution is made. For distribution details see *Payroll Procedure Manual*.

A memo signed by each district engineer/division head must be filed in the Finance Division to certify that he/she understands and agrees to adhere to the terms included in that bailment contract.

Payroll warrants are delivered to the payee only, unless the employee has given written instructions to the contrary. Internal control rules requires payroll warrants be delivered occasionally by someone other than the person who signs the payee's time sheet or other payroll records. Payroll warrants which have an incorrect amount are not to be delivered to the employee. The warrant is returned immediately to Finance Division for correction.

UNDELIVERABLE WARRANTS: Payroll warrants are delivered directly to the employee or to such other person designated in writing by the employee. When the warrant is not delivered, it is promptly returned to the district/division/office.

Warrants other than payroll that cannot be delivered are kept in a safe place in the district/division/office no more than 90 days, and within 90 days, they are returned to the Finance Division with a memorandum requesting cancellation.

ASSIGNMENT OF WARRANTS (TO OTHER THAN CONTRACTING PARTY): Requests for assignments of warrant(s) to other than contracting party cannot be honored under current departmental policy. With proper written authorization from the payee, warrants made payable to the contracting party are mailed to a designated address.

The above policy does not apply to salary and labor warrants.

DUPLICATE WARRANT AFFIDAVITS: Execution of a Duplicate Warrant Affidavit is required in order to replace a lost or stolen warrant.

Procedures for securing duplicate warrants are found in the *Voucher Manual*.

All requests for photocopied cashed warrants are made to the Finance Division. Requests should be made by telephone or in writing. Allow 2-4 work days for processing.

WARRANTS HELD BY STATE COMPTROLLER: Article 4350, VACS, reads in part: No warrant shall be issued to any person indebted or owing delinquent taxes to the state, or to his agent or assignee, until such debt or taxes are paid. This article has been ruled by the Comptroller to include debts for back state taxes, defaults on college loans and, in some cases, failure to forward assigned Aid for Families with Dependent Children benefits to the Attorney General.

The responsible district, division, or office is notified by the Finance Division of all warrants being held. No action on the department's part is required; however, the payee should be notified of the situation in order to reduce the possibility of receiving late or overdue payment notices in error.

Vendors may apply the warrant(s) being held toward satisfaction of the tax liability. In this regard, Limited Power of Attorney is authorized by vendor to the State Comptroller. Copy of this form and the warrant(s) involved are furnished to the proper district, division, or office. Upon receipt of form, records are updated to reflect the resolve. Vendors soliciting assistance from department personnel are advised to contact the State Comptroller, Warrant and Securities Section, at 1-(800) 252-5555, ext. 4444, or (512) 463-4561 for help in resolving the hold.

SECTION 9 – WAREHOUSE STOCK

OVERVIEW: Warehouse Stock is a current asset. It consists of consumable materials and supplies on hand between date of receipt and date of use. All items on hand are included in the accountable records. Procedures for these are in Chapter 7 of the Procurement Materials and Supply Management Manual.

Warehouse stock is kept to a minimum to avoid overstocking, deterioration, and excessive accumulation of obsolete stock. Prompt action is taken to dispose of excess, obsolete, or spoiled items properly and remove them from accountable records.

Material is not charged out and removed from the stock records before it is taken for use. The stock account serves two purposes:

1. to secure accurate distribution to the accounts involved, and
2. to provide an accountability record for the material on hand. Any variations between the dates of issue, and actual use sacrifices the proper control for stock material.

In any case, where an employee is issued material, supplies, or equipment that is installed in his/her personal vehicle or in a state-owned vehicle subject to being stored off of state property, the issue form must show the employee's name, make and model of vehicle, and address of storage location.

ANNUAL INVENTORY: Every item in Warehouse Stock is physically counted at least once each fiscal year by someone other than the persons responsible for receiving issues and receipts. Immediate action is taken in accordance with MSMS instructions to determine and correct the causes of the variances between accountable records and the items on hand. Significant variances require personal review and certification by the district engineer that effective corrective action has been taken.

CHECKING WAREHOUSE STOCK: During annual inventory, the Director of Administration or equivalent must ensure that an independent test of accountable records and materials on hand in the district and section warehouses is made and documented. Management has the discretion to schedule more frequent inventories as they determine necessary. Appropriate corrective action for all variances must be taken immediately.

If there is a transfer or replacement of a supervisor, the new supervisor is to verify that the inventory is taken of all equipment, stock items, and all other supplies, and he/she will make sure that the necessary corrections are made prior to accepting responsibility for these items. The DOA or equivalent is responsible for ensuring that each new supervisor is aware of this requirement.

SALVAGE MATERIALS: When materials or parts have been previously charged out but are salvageable and can be used again, such items are returned to the stock account in accordance with the procedures in the Materials and Supply Management Manual.

MATERIAL LEFT ON PROJECT BY CONTRACTOR: Any usable material remaining after a project is completed is recorded in the stock account in accordance with the *Materials and Supply Management Manual*.

Obsolete Parts and Materials on Hand in all Warehouses.

All supervisors are responsible for regularly reviewing equipment, stock, and supplies and for taking corrective action to ensure that obsolete and unneeded items are properly disposed promptly. See EOS, MES, and the *Materials and Supply Management Manual* for procedures.

SECTION 10 – BUDGETING

MANAGEMENT OF DEPARTMENT BUDGET: The complexity of the legislative budget process makes it necessary that all matters related to the budget be coordinated by a single office, even though it requires input from all organizations and all disciplines.

The Finance Division was designated as manager of the departmental budget by Administrative Order 37-81. All communications regarding budget information or instructions are coordinated with the Finance Division.

It is equally imperative for all information given on behalf of this department to be fully consistent and coordinated. Administrative Order 17-80 requires that all contacts with the Legislative Budget Board and with the Governor's Budget Office be made through the Finance Division.

In the event a district or division is contacted directly and asked to comment or furnish budget-related information to the above offices or to a member of the Legislature, the Finance Division is to be notified and promptly furnished a copy of the reply.

Each district/division or office is required to designate a staff level budget officer, responsible directly to the district engineer or division head, to supervise preparation of budgets and act as contact with the Finance Division on all budget matters. The Finance Division will be notified promptly when the appointed officer is replaced.

CASH BUDGET: Written approval from the Administration is required before any commitment of any kind can be made that will result in the overload of any budget at the district/ division or office level. Requests for funding of overloads or adjustments between strategies to avoid overruns are directed to the Assistant Executive Director for Support Operations, Attention: Finance Division. These requests are reviewed by the Finance Division regarding availability of funds and funding options and by the division responsible for the function regarding the relative merits of the request. Based on this joint review, the Finance Division recommends action to the Administration.

Following these actions, the Administration advises the requesting district engineer, division director, or office director of action to be taken.

LAST QUARTER: The Appropriation Bill provides that the department may not expend during the last quarter of any fiscal year more than one-third of the funds appropriated for that fiscal year.

To ensure the department does not violate this rule, district engineers/division directors/ office directors must see that no more than one-third of their annual budget is expended during the fourth quarter. It is necessary to monitor each strategy separately; that is, not to spend more than one-third of the annual budget in any strategy during this period. Written permission from the Administration through the Finance Division is required prior to committing funds in excess of this amount.

Construction contracts and expenditures contracted in previous quarters are specifically excluded from the subject limitation.

BUDGET MANUAL: Each biennium, the Finance Division issues a Budget Manual, which contains the current instructions of the Legislative Budget Board and department policy. The Budget Manual is issued in the spring of even-numbered years.

HIGHWAY COST INDEX: The 65th Legislature provided for a constant level of construction funds adjusted for inflation by application of a "Highway Cost Index," defined as "the weighted combined costs of highway operations, maintenance, and construction for the appropriate fiscal year compared to the cost of those items used for the fiscal year beginning September 1, 1978."

Although the Highway Cost Index process was replaced with a one-time appropriation of \$235 million in FY 1985 and was abolished as of August 31, 1985, under the provisions of HB 122, 68th Legislature, Second Called Session, the system remains operational for historical and forecasting use within the department.

SECTION 11 – AUDITS AND INSPECTIONS

OVERVIEW: Department policy requires every employee be responsible for ensuring that all auditors, inspectors, and their reports are used to the maximum extent possible to improve management effectiveness, efficiency, and compliance with required procedures. The emphasis is on identifying and correcting the problem.

AUDIT ASSISTANCE: Requested records or data are provided promptly and accurately as soon as possible. Opinions should be clearly labeled (to distinguish them from fact) and restricted to specific requests.

RESPONSES TO REPORTS: Written responses to reports should be as clear and brief as possible and should state management's concurrence or non-concurrence and reason of non-concurrence with each finding and recommendation. Actions reported should be factual and verified. The expected or actual completion date of all corrective actions should be shown in the reply. Follow-up actions should be monitored and reported to the control point when completed. Federal law now requires follow-up and corrective actions to be completed and reported within six months of the audit report. All responses for findings and recommendations affecting financial matters should be forwarded directly to the Finance Division for consolidation and preparation of a department response.

CHAPTER 3 – FIMS

SECTION 1 – OVERVIEW

OVERVIEW: TxDOT's operations-oriented data is collected into the Management Information System (MIS). This system is comprised of many subsystems, one of which is FIMS.

THE ACCOUNTING SYSTEM: The TxDOT maintains its financial records in the general ledger level which is modified on an accrued basis. Also, the FIMS can report revenues and expenditures either on a cash basis or a full accrual basis.

According to the accounting principles and the Texas Statute, the modified accrual basis of accounting is required for the published financial statements from Texas state agencies, and is based on the receipt and consumption of all resources rather than only the receipt and disbursement of cash (only one of the resources). Under the modified accrual basis, revenues are recognized when they become measurable and available, and expenditures are recognized when the services or goods are received.

THE FINANCIAL MANAGEMENT INFORMATION SYSTEM: On September 1, 1984, the Financial Information Management System became TxDOT's official accounting system, replacing a cash-based accounting system. FIMS is intended to provide an automated, self-balancing system that fully discloses the financial position of TxDOT and the results of its finance-related activities in accordance with the accounting principles and Texas Statutes.

The FIMS is organized and operated on a fund accounting basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts which records cash and other financial resources together with all related liabilities and equity balances. There are two types of funds.

1. Individual funds are established to report in accordance with special regulations, restrictions, or legal limitations on specific activities and/or objectives.
2. Funds in the FIMS are limited to those authorized by the State Constitution and the Legislature, and are hereafter referred to as state funds.

The FIMS is intended to provide an automated, self-balancing accounting system that fully discloses the financial position of TxDOT, and the results of its finance-related activities are in accordance with accounting principles and all legal requirements.

A detailed description of the accounting structure in FIMS and the data process is described in the Structure and Process Manual.

SECTION 2 – FIMS ACCOUNTING STRUCTURE

GENERAL LEDGER: Every fiscal year (accounting year, not appropriation year) the FIMS general ledger includes a self-balancing set of accounts for each state fund.

The general ledgers for all state funds use a uniform chart of accounts. The accounting classifications and state fund numbers can be expanded or contracted to meet the reporting requirements of TxDOT. The FIMS general ledger accounts are supported by detailed subsidiary ledgers called segments. There is no direct input to the general ledger; all transactions are entered into the segments initially and later summarized and passed by the computer to the general ledger record (Segment 99).

FIMS Accounting Structure				
General Ledger	Normal Balances Debit Credit		Subsidiary Ledger	FIMS Segment I.D.
Current Assets	XX	--	Cash	01
--	-	-	Bank Retainage Deposits	02
			Accounts Receivable	03
-	-	-	Task Reimbursements	04
-	-	-	Unbillable Cost	06
-	-	-	Miscellaneous	07
-	-	-	Warehouse Stock	09
Fixed Assets	XX	-	Capitalized Equipment	10
-	-	-	Capitalized Bldg. and Land	12
Liabilities	-	XX	Vouchers Payable	25
-	-	-	Accounts Payable	26
-	-	-	Funds in Trust	27

FIMS Accounting Structure				
General Ledger	Normal Balances Debit Credit		Subsidiary Ledger	FIMS Segment I.D.
-	-	-	Retainage Liabilities	29
-	-	-	Payroll Deduction Liabilities	30
-	-	-	Miscellaneous Liabilities	31
Fund Equity	-	XX	Fund Balance	45
-	-	-	Investment Capital Fixed Assets and Warehouse Stock	48
-	-	-	Reserve for Unbillable Cost	49
Revenue	-	XX	Cash Receipts	60
-	-	-	Revenue Earned but not Collected	61
Expenditures	XX	-	Clearing Accounts	70
-	-	-	Administrative Accounts	71
-	-	-	Research, Planning and other Projects	72
-	-	-	Public Transportation Projects	74
-	-	-	Construction Projects	76
-	-	-	Special Maintenance and Facility Routine Hwy. Maintenance Activities	78
-	-	-	Highway Safety Projects	79

GUIDELINES FOR CHOOSING EXPENDITURE: The accounts covered by Segments 01-61 are used only in recording and reporting TxDOT assets, liabilities, fund equity, and revenues. Charges to the cost accounting system, which is the basis for all FIMS financial reports, are made through expenditure accounts in Segments 70-79.

There are three types of Expenditure Accounts: Clearing, Administrative, and Job-Related Projects. Clearing Accounts accumulate costs for redistribution to other accounts (as direct indirect-costs). Administrative Accounts accumulate the costs of the function(s) described for the account (administrative indirect costs), and Job-Related Project accounts collect costs associated with a specific project. The following table is a decision tree to use in selecting the correct type of expenditure account to charge.

FIMS ACCOUNTING STRUCTURE

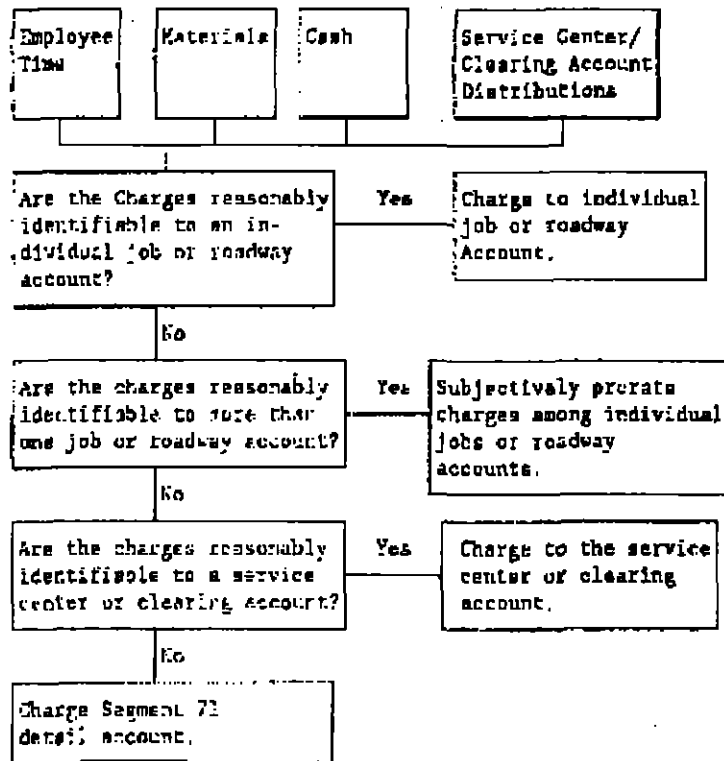


Figure 3-1 Cost Assignment Decision Tree

SEGMENT 70 CLEARING ACCOUNTS: These accounts serve as a collection point for expenditures (direct overhead) which are redistributed to projects or to other accounts. In this segment, there are seven groups of accounts, and all costs identifiable to these activities are charged to the respective clearing account. Prior FHWA approval is required for new clearing accounts or changes to existing accounts that may affect federal reimbursements. Segment 70 Detail Account numbers and descriptions are located in Code Chart 80.

- Service Centers – These accounts are used to accumulate laboratory operations, equipment operations, and sign manufacture.
- Area Engineers Indirect Costs - These accounts are used to collect and redistribute residency and its assigned personnel costs which are not reasonably identifiable upon being incurred to individual projects or other accounts.
- Maintenance Section Indirect Costs - These accounts are used to collect and redistribute Maintenance Section and its assigned personnel costs which are not reasonably identifiable upon being incurred to individual roadway accounts or other accounts.
- District Special Crews – These accounts are used to collect and redistribute district special crew costs which are not reasonably identifiable to other accounts when incurred.
- Equipment Operations – These accounts are used to collect and redistribute all costs associated with equipment costs not reasonably identifiable upon being incurred to specific projects or other accounts.
- Manufacturing Activities, Other – This account is used to accumulate costs, by work order for redistribution to other accounts (e.g., capital assets).
- Employee Payroll Composite – These accounts are used to collect all direct and indirect costs to TxDOT of employee labor for redistribution, based on time sheets, to accounts on which the employees worked.

MANAGEMENT OF SEGMENT 70 CLEARING ACCOUNTS: The primary purpose of TxDOT's cost accounting system is to identify all costs, direct and indirect, of a job in its project ledger record (Segments 72-79). These project records provide the official basis in billing for federal aid, outside service, and claims. A key factor in this system is the clearing account concept, whereby all indirect costs of a function not readily identified, upon being incurred to a specific job, are collected in an account and redistributed on an objective and systematic basis to the accounts/projects which received the services of the function. Redistribution rates for the clearing accounts are set at whatever amounts are necessary to make the life-to-date total credits as close as possible to the life-to-date total debits in the individual accounts at the end of each month. Frequent small changes to the rates are preferable to large infrequent changes; however, large changes are used, if necessary, to achieve as close as possible a zero balance in the variance amount at the end of each month.

The service center manager and the Director of Administration (or equivalent) are responsible for ensuring:

1. charges include all and only the time, material, supplies, services, and equipment costs actually used in the service center
2. The variance amount balances are as close as possible to zero at the end of each month.

For details not specified on FIMS TACS TFIMS52 and detail 0430, the FIMS end-of-month redistribution program will distribute the over/under life-to-date variance balance remaining by prorating the balance among the accounts charged to during the month, based on dollar amounts of the individual distributions from the account during the month.

The detail manager is responsible for keeping the Current Variance Balance to less than the Variance Limit amount. Variance Limit amounts are reported on FIM.CLR.1801 and are the alert point for the manager of the account to take action to get the Current Variance Balance to less than the Limit Amount.

SEGMENT 71 ADMINISTRATIVE ACCOUNTS: Except for Employee Training and Employee Relocation, record is only for costs which cannot be reasonably identified to individual projects, clearing accounts, or highway maintenance accounts. Expenditures in these accounts are not directly redistributed to projects or other accounts, since no cause and effect relationship can be identified. Therefore, administrative accounts are used only when the costs cannot be identified to a project or clearing account. In other words, costs are placed in other than administrative accounts whenever possible. See the following for a decision tree of the proper logic to use in selecting the Segments 70-79 account to charge.

- ☐ The number of accounts is kept to the minimum possible. Addition of new accounts is based only on written requests from district/division/office heads which fully explain:
 1. the need for the additional account
 2. details of the calculations which demonstrate the benefits of the new account exceed its cost. Accounts will be requested and established only for currently known needs for data which meet the cost-benefit test, rather than on a theoretical possibility of a future need. All details are reviewed at least annually for possible deletion, closure, or combination with other details.
- ☐ No segment 71 detail (or any other account) will be used temporarily or permanently for charges applicable to unauthorized work or other accounts.

SEGMENT 72 RESEARCH/PLANNING AND OTHER PROJECTS: Record is for research and planning projects monitored by the Transportation Planning and Programming Division and the Research and Technology Transfer Office, and other projects not applicable to Segments 74-79 (e.g., a special management study). Descriptions of Segment 72 activities are located in Code Chart 12.

SEGMENT 74 PUBLIC TRANSPORTATION PROJECTS: Record is for projects monitored by the Public Transportation Division. Descriptions of Segment 74 activities are located in Code Chart 12.

SEGMENT 76 CONSTRUCTION PROJECTS: All highway preliminary engineering, construction engineering, right-of-way, and construction expenditures, direct and indirect, reasonably identifiable to one or more individual projects will be charged to these records; including airport projects monitored by the Aviation Division. This segment normally includes all projects which have contracts monitored by the CIS.

SEGMENT 77 SPECIAL MAINTENANCE AND FACILITY PROJECTS: Record is for highway special maintenance projects, and facility construction or major remodeling projects. Also, individual accounts may be established in this segment for accumulating the expenditures of acquiring or constructing non right-of-way land and other capital assets (e.g., a ferry).

SEGMENT 78 ROUTINE HIGHWAY MAINTENANCE ACTIVITIES: Record is for all costs reasonably identifiable to highway maintenance activities as described in Code Chart 12 for Segment 78.

SEGMENT 79 HIGHWAY SAFETY PROJECTS: Record is for projects normally associated with National Highway Traffic and Safety Administration (NHTSA) programs.

TASK NUMBER CODES: A six character account is used to capture costs of temporary activities (e.g., costs associated with clean-up of a natural disaster or manufacture of a relatively small item). The task number is entered on transactions along with the permanent accounts. Task number should not be substituted for or duplicate permanent accounts, CJS or function codes. Task numbers normally will be used only for activities of less than a year's duration. Permanent account numbers or function codes should be obtained for non-temporary activities.

Task Number Codes	
Task Number Codes	Meaning
Starts with an "A"	Reserved for interagency contract cost. See Segment 04.
Starts with a "D"	Reserved for damage claims. See Segment 04.

TASK REPORTS

Task Reports	
Task Reports	Description
FIMS.EXP 2001	Shows cost charged to active task numbers.
FIMS.EXP 2002	Shows cost charged to numbers deleted from history tape.
FIMS.EXP 2003	Shows cost charged to individual task numbers closed during current fiscal year.
FIMS.EXP 2004	Shows task number cost for detail account, e.g., 0430

TASK TRANSACTION I.D.'S

Task Transaction I.D.'s	
Transaction I.D.'s	Activity
99	Delete (inactivate) a task number.
98	Re-activate a task number that has had a TR. I.D. 99 on it.

SECTION 3 – FIMS SUPPORT SYSTEMS

OVERVIEW: Since FIMS is the TxDOT's financial system, it receives much of its information from entries into other systems.

- ☐ The Equipment Operating System (EOS) provides details of capital costs, operating costs, rental rates, and physical inventory control data for individual, highway equipment items.
- ☐ The Minor Equipment System (MES) provides the information needed to describe, locate, value, and identify accountability for all equipment not included in EOS.
- ☐ The Materials and Supply Management System (MSMS) provides cost by inventory item and physical inventory control. It provides cost distribution for various inventory items that are issued to expenditure accounts (project). Control totals representing the cost of inventory items on hand are maintained in FIMS.
- ☐ The Salary and Labor Distribution System (SLD) distributes total employee costs from Segment 70, 9XXX accounts to individual expenditure accounts.

ATTACHMENT E

SLP APPROVAL PROCESS

NOTE: TxDOT will make every effort to process SLP Applications as timely as possible; however, TxDOT's part of the process takes approximately 23 days. The vendor shall:

1. Receive and evaluate applications proposed by sponsoring organizations.
2. Submit approval from current sponsor if the new plate design potentially reduces sales of existing plates.
3. Submit a recommendation to the Specialty License Plate Advisory Committee (SLPAC) regarding viability of all new plate applications, along with proposed vendor and State revenue split.

TXDOT RESPONSIBILITIES

1. The TxDOT SLPAC will review all new SLP proposals and will recommend preliminary approval or disapproval to the TxDOT Executive Director.
2. TxDOT Executive Director will review all new SLP requests for preliminary approval.
3. For each plate with preliminary approval, a minimum 10-day notice will be published on the TxDOT web site for public comment.
4. After the 10-day notice expires, VTR will review the comments and will make a recommendation to the TxDOT Executive Director for final approval.
5. TxDOT Executive Director will make the final approval or disapproval of the new SLP application.
6. After final approval, VTR will notify the vendor.
7. TxDOT will determine for which classes of for which SLPs will be available.

ATTACHMENT F - 1

REVENUE COLLECTED
ESTIMATED NUMBER OF SPECIAL PLATES ISSUED AND/OR RENEWED IN FY 2005

	DESCRIPTION PLATE	AMOUNTS FY 2005	*ISSUED/RENEWED ESTIMATED - FY 05	FEE FY 05	SPLIT FY 05	DEPOSITED HIGHWAY FUND
1	Personalized License Pl	\$3,892,600	97,315	\$40	\$7.5/50/22	\$121,644
2	Purple Heart Recipient	\$75,597	25,199	\$3/\$15	All	\$75,597
3	State of the Arts (TX Co	\$625,560	20,852	\$30	\$7.5/50/22	\$166,816
4	Animal Friendly	\$492,180	16,406	\$30	\$7.5/50/22	\$131,248
5	Horned Lizard (Conserv	\$411,300	13,710	\$30	\$7.5/50/22	\$109,680
6	Classic Plates (Auto, Tr	\$136,665	9,111	\$15	All	\$136,665
7	Texas A&M University	\$179,130	5,971	\$30	\$7.5/50/22	\$47,768
8	Bluebonnet (Conservati	\$161,160	5,372	\$30	\$7.5/50/22	\$42,976
10	Amateur Radio Operator	\$9,747	4,874	\$2/\$1	All	\$9,747
11	God Bless America	\$149,640	3,741	\$40	All	\$149,640
12	White-tailed Deer (Hunt	\$90,750	3,025	\$30	\$7.5/50/22	\$24,200
13	UT at Austin	\$90,600	3,020	\$30	\$7.5/50/22	\$24,160
14	Lone Star Proud for Kids	\$85,020	2,834	\$30	\$7.5/50/22	\$22,672
15	Texas Tech University	\$78,090	2,603	\$30	\$7.5/50/22	\$20,824
16	Native Texan (Daughter	\$75,420	2,514	\$30	\$7.5/50/22	\$20,112
17	Houston Texans (Profes	\$67,500	2,250	\$30	\$7.5/50/22	\$18,000
18	Big Bend National Park	\$66,960	2,232	\$30	\$7.5/50/22	\$17,856
19	Share the Road	\$64,290	2,143	\$30	\$7.5/50/22	\$17,144
20	Large Mouth Bass (Fish	\$61,620	2,054	\$30	\$7.5/50/22	\$16,432
21	God Bless Texas	\$81,040	2,026	\$40	All	\$81,040
22	Dealer PLPs	\$76,550	1,914	\$40	All	\$76,550
23	Dallas Cowboys (Profes	\$57,000	1,900	\$30	\$7.5/50/22	\$15,200
24	Volunteer Firefighter (C	\$7,597	1,899	\$4	All	\$7,597
25	Read To Succeed	\$44,280	1,476	\$30	\$7.5/50/22	\$11,808
26	Ducks Unlimited* (Wate	\$36,000	1,200	\$30	\$7.5/50/22	\$9,600
27	Texas It's Like a Whole	\$33,720	1,124	\$30	\$7.5/50/22	\$8,992
28	Young Lawyers (And Ju	\$28,980	966	\$30	\$7.5/50/22	\$7,728
29	Redfish (Coastal Conse	\$28,260	942	\$30	\$7.5/50/22	\$7,536
30	Fight Terrorism	\$24,030	801	\$30	All	\$24,030
31	Professional Fire Fight	\$23,574	786	\$30	All	\$23,574
32	Emergency Medical Ser	\$6,240	780	\$8	All	\$6,240
33	Keep Texas Beautiful	\$22,710	757	\$30	\$7.5/50/22	\$6,056
34	Marine Corps League	\$7,395	740	\$10/15	All	\$7,395
35	Texas State Rifle Assoc	\$19,680	656	\$30	\$7.5/50/22	\$5,248
36	Organ Donor (Non-Profi	\$18,030	601	\$30	\$7.5/50/22	\$4,808
37	Texans Conquer Cance	\$17,250	575	\$30	\$7.5/50/22	\$4,600
38	Aerospace Commission	\$17,100	570	\$30	\$7.5/50/22	\$4,560
39	Space Shuttle Columbia	\$16,500	550	\$30	\$7.5/50/22	\$4,400
40	University of Houston	\$16,050	535	\$30	\$7.5/50/22	\$4,280
41	Peace Officer (To Prote	\$8,708	435	\$20	All	\$8,708
42	Texas Christian Univers	\$12,930	431	\$30	\$7.5/50/22	\$3,448
43	Baylor University	\$12,600	420	\$30	\$7.5/50/22	\$3,360

ATTACHMENT F - 1

REVENUE COLLECTED
ESTIMATED NUMBER OF SPECIAL PLATES ISSUED AND/OR RENEWED IN FY 2005

	DESCRIPTION PLATE	AMOUNTS FY 2005	*ISSUED/RENEWED ESTIMATED - FY 05	FEE FY 05	SPLIT FY 05	DEPOSITED HIGHWAY FUND
44	Knights of Columbus	\$12,270	409	\$30	\$7.5/50/22	\$3,272
45	Dallas Stars (Profession	\$11,070	369	\$30	\$7.5/50/22	\$2,952
46	Boy Scouts (TX Commis	\$9,480	316	\$30	\$7.5/50/22	\$2,528
47	Deaf & Hard of Hearing	\$9,450	315	\$30	\$7.5/50/22	\$2,520
48	Airborne Parachutists	\$3,100	310	\$10	\$9.5/5	\$3,100
49	University of North Texa	\$8,730	291	\$30	\$7.5/50/22	\$2,328
50	Souvenir PLP License P	\$10,960	274	\$40	\$20/20	\$5,480
51	Millennium (License to R	\$7,950	265	\$30	\$7.5/50/22	\$2,120
52	Texas Lions Camp	\$7,800	260	\$30	\$7.5/50/22	\$2,080
53	Rice University	\$7,680	256	\$30	\$7.5/50/22	\$2,048
54	Houston Livestock Show	\$7,650	255	\$30	\$7.5/50/22	\$2,040
55	Honorary Consuls	\$10,183	255	\$40	All	\$10,183
56	State Capitol Plate	\$7,620	254	\$30	\$7.5/50/22	\$2,032
57	Cotton Boll	\$7,470	249	\$30	\$7.5/50/22	\$1,992
58	Texas A&M University -	\$7,050	235	\$30	\$7.5/50/22	\$1,880
59	Marine Mammal Recove	\$6,900	230	\$30	\$7.5/50/22	\$1,840
60	Master Gardener	\$6,780	226	\$30	\$7.5/50/22	\$1,808
61	Distinguished Flying Cro	\$645	215	\$3	All	\$645
62	Texas Music	\$6,420	214	\$30	\$7.5/50/22	\$1,712
63	Go Texan I / Agriculture	\$6,390	213	\$30	\$7.5/50/22	\$1,704
64	Log Loader	\$13,313	212	\$62.80	All	\$13,313
65	Southwest Texas State	\$6,150	205	\$30	\$7.5/50/22	\$1,640
66	Be A Blood Donor	\$6,120	204	\$30	\$7.5/50/22	\$1,632
67	Southern Methodist Univ	\$5,370	179	\$30	\$7.5/50/22	\$1,432
68	U. S. Olympic Committe	\$4,890	163	\$30	\$7.5/50/22	\$1,304
69	Citrus Industry (Grapefru	\$4,500	150	\$30	\$7.5/50/22	\$1,200
70	Girl Scouts	\$3,840	128	\$30	\$7.5/50/22	\$1,024
71	Texas Southern Univers	\$3,690	123	\$30	\$7.5/50/22	\$984
72	Cotton Vehicle	\$888	111	\$8	All	\$888
73	Special Olympics	\$3,240	108	\$30	\$7.5/50/22	\$864
74	Sam Houston State Univ	\$3,210	107	\$30	\$7.5/50/22	\$856
76	Stephen F. Austin State	\$3,090	103	\$30	\$7.5/50/22	\$824
77	Sul Ross State Universit	\$3,090	103	\$30	\$7.5/50/22	\$824
78	Air Force Association	\$2,790	93	\$30	\$7.5/50/22	\$744
79	St. Mary's University	\$2,790	93	\$30	\$7.5/50/22	\$744
80	Legion of Valor includes	\$252	84	\$3	All	\$252
81	UT M.D. Anderson Can	\$2,520	84	\$30	\$7.5/50/22	\$672
82	West Texas A&M Unive	\$2,340	78	\$30	\$7.5/50/22	\$624
83	Austin College	\$2,190	73	\$30	\$7.5/50/22	\$584
84	Dallas Mavericks (Profe	\$2,160	72	\$30	\$7.5/50/22	\$576
85	UT at El Paso	\$2,130	71	\$30	\$7.5/50/22	\$568
86	March of Dimes	\$2,040	68	\$30	\$7.5/50/22	\$544

ATTACHMENT F - 1

REVENUE COLLECTED
ESTIMATED NUMBER OF SPECIAL PLATES ISSUED AND/OR RENEWED IN FY 2005

	DESCRIPTION PLATE	AMOUNTS FY 2005	*ISSUED/RENEWED ESTIMATED - FY 05	FEE FY 05	SPLIT FY 05	DEPOSITED HIGHWAY FUND
87	Texas Woman's Univers	\$2,040	68	\$30	\$7.5/50/22	\$544
88	UT at Arlington	\$1,800	60	\$30	\$7.5/50/22	\$480
89	Texas Urban Forestry C	\$1,770	59	\$30	\$7.5/50/22	\$472
90	Tarleton State University	\$1,710	57	\$30	\$7.5/50/22	\$456
91	Souvenir License Plates	\$1,100	55	\$20	All	\$1,100
92	Smile Texas Style	\$1,530	51	\$30	\$7.5/50/22	\$408
93	Four (4) H	\$1,380	46	\$30	\$7.5/50/22	\$368
94	Lubbock Christian Unive	\$1,230	41	\$30	\$7.5/50/22	\$328
95	Southwestern University	\$1,230	41	\$30	\$7.5/50/22	\$328
96	University of St. Thomas	\$1,230	41	\$30	\$7.5/50/22	\$328
97	YMCA	\$1,230	41	\$30	\$7.5/50/22	\$328
98	United We Stand	\$1,140	38	\$30	\$7.5/50/22	\$304
99	Abilene Christian Univer	\$1,110	37	\$30	\$7.5/50/22	\$296
100	Lamar University (Beaur	\$1,110	37	\$30	\$7.5/50/22	\$296
101	Texas Lutheran Univers	\$1,080	36	\$30	\$7.5/50/22	\$288
102	Airborne Parachutist @	\$480	32	\$15	\$14.5/5	\$480
103	Gold Star Mothers	\$320	32	\$10	All	\$320
103	UT at Dallas	\$960	32	\$30	\$7.5/50/22	\$256
104	El Paso Mission Valley	\$930	31	\$30	\$7.5/50/22	\$248
105	University of Mary Hardi	\$930	31	\$30	\$7.5/50/22	\$248
106	UT at San Antonio	\$930	31	\$30	\$7.5/50/22	\$248
107	Texas A&M University -	\$900	30	\$30	\$7.5/50/22	\$240
109	Texas A&M University -	\$690	23	\$30	\$7.5/50/22	\$184
110	Midwestern State Univer	\$600	20	\$30	\$7.5/50/22	\$160
111	Howard Payne Universit	\$570	19	\$30	\$7.5/50/22	\$152
112	Texas Wesleyan Univer	\$540	18	\$30	\$7.5/50/22	\$144
113	Houston Baptist Univers	\$510	17	\$30	\$7.5/50/22	\$136
114	Incarnate Word College	\$480	16	\$30	\$7.5/50/22	\$128
115	McMurry University	\$420	14	\$30	\$7.5/50/22	\$112
116	Texas A&M University -	\$390	13	\$30	\$7.5/50/22	\$104
117	UT at Brownsville	\$360	12	\$30	\$7.5/50/22	\$96
118	Go Texan II / Agriculture	\$300	10	\$30	\$7.5/50/22	\$80
119	Huston Tillotson College	\$270	9	\$30	\$7.5/50/22	\$72
120	East Texas Baptist Univ	\$180	6	\$30	\$7.5/50/22	\$48
121	Texas Chiropractic Colle	\$150	5	\$30	\$7.5/50/22	\$40
122	Brookhaven College	\$120	4	\$30	\$7.5/50/22	\$32
123	Miscellaneous Plate Fee	\$120	4	\$30	\$7.5/50/22	\$32
124	San Antonio Missions N	\$90	3	\$30	\$7.5/50/22	\$24
125	North Central Texas Col	\$60	2	\$30	\$7.5/50/22	\$16
126	Parker College of Chiro	\$30	1	\$30	\$7.5/50/22	\$8
127	Richland College	\$30	1	\$30	\$7.5/50/22	\$8

SPECIFICATION NO.
 TxDOT 961-53-46
 DATED: JANUARY 2007

ATTACHMENT F - 1

REVENUE COLLECTED
 ESTIMATED NUMBER OF SPECIAL PLATES ISSUED AND/OR RENEWED IN FY 2005

	DESCRIPTION PLATE	AMOUNTS FY 2005	*ISSUED/RENEWED ESTIMATED - FY 05	FEE FY 05	SPLIT FY 05	DEPOSITED HIGHWAY FUND
128	Armed Forces	\$19,706	0	\$10/15	All	\$19,706
129	Civil Air Patrol (TX Wing	\$400	0	\$10/15	All	\$400
130	Coast Guard Auxiliary	\$300	0	\$10/15	All	\$300
131	Disabled Veteran	\$138,576	0	\$10/\$15	All	\$138,576
133	Disabled Veteran Repla	\$579	0	\$30	All	\$579
134	Forestry Plates	\$565,635	0	\$2	All	\$565,635
135	Korea Veteran	\$80	0	\$0	All	\$80
137	Prisoner of War	\$6,437	0	\$3/\$15	All	\$6,437
138	Miscellaneous College P	\$0	0	\$30	\$7.5/ 50/22	\$0
TOTAL		\$8,528,198	256,456			\$2,436,130

SPECIFICATION NO.
TxDOT 961-53-46
DATED: JANUARY 2007

ATTACHMENT F – 2 – TEXAS VEHICLE REGISTRATION PROJECTIONS 2006 – 2030[illegible]

ATTACHMENT F – 3

VEHICLE TITLES AND REGISTRATION FY 2005 INFORMATION

CREATED: 1917 (as the Registration Division)

DIVISION DIRECTOR: Jerry L. Dike

BUDGET: VTR: \$52,332,323

Automobile Theft Prevention Authority

(ATPA): \$10,019,890

STAFF: VTR: 403 FTEs

ATPA: 5 FTEs

HEADQUARTERS LOCATION: Camp Hubbard in Austin

REGISTRATION AND TITLE SYSTEM (RTS): RTS provides a uniform automated system for county tax offices to use in the registration and titling of vehicles. In FY 05, there were approximately 2,443 workstations at 491 sites. The Internet Vehicle Registration Renewal program was available in 113 counties in FY 05 and 624,262 vehicles were registered on-line. There were 44,479,000 vehicle records in the automated file in FY 05. Law enforcement made 34.7 million system inquiries in FY 05.

REGIONAL OFFICES: Abilene, Amarillo, Austin, Beaumont, Corpus Christi, Dallas – Carrollton, El Paso, Fort Worth – Arlington, Houston, Longview, Lubbock, Midland – Odessa, Pharr, San Angelo, San Antonio, Waco and Wichita Falls.

BRANCHES: Registration Title Systems Help Desk, Customer Information Services, International Registration Plan, Operations, Production Data Control, Special Plates, Special Services (including Huntsville Office), Technical Support, Title Control Systems and Vehicle Data Management.

COUNTY TAX ASSESSOR-COLLECTORS: Texas' 254 County Tax Assessor-Collectors are independent elected officials who discharge various statutory duties, including issuing motor vehicle registrations, accepting title applications and collecting/reporting applicable fees.

VEHICLE REGISTRATION

Number of Vehicles Registered: 19.1

Number of Registration Renewal Notices Mailed: 18,320,828

Motor Vehicle Sales Tax Collected by VTR: \$2,570,141,062

Average Turnaround Time to Update Vehicle Registration Record Files: 2 days

Total Number of Apportion Accounts: 16,183

Apportioned Registration Fees from Other States: \$54,921,844

Apportioned Registration Fees Disbursed to Other Jurisdictions: \$52,194,900

Total Registration Fees Collected Less Refunds: \$1,312,365,547

Distribution of Registration Fees to the Counties: \$431,665,403

State Highway Fund (6) Deposits from State Registration Collections: \$55,733,611 (Includes Apportioned Fees from Other States)

State Highway Fund (6) Deposits from County Registration Collections: \$824,966,534

ATTACHMENT F – 3

VEHICLE TITLES AND REGISTRATION FY 2005 INFORMATION (CONTINUED)

VEHICLE TITLES

Number of Titles Issued: 5,829,637
Average Number of Days to Issue and Mail Titles: 5 days
Average Turnaround Time to Update Vehicle Title Record Files: 5 days
Total Title Fees Collected by the Counties: \$167,916,949
Title Fees Retained by the Counties: \$26,562,555
General Revenue Fund (1) Deposits from Title Collections: \$26,562,555
**TERP Fees Collected by the Counties and
Deposited in General Revenue Account 5071:** \$98,854,306
State Highway Fund (6) Deposits from Title Collections: \$15,937,533
Total State Highway Fund (6) Deposits from Registration and Title Collections: \$896,637,678

LICENSE PLATES

Number of License Plates Manufactured: 8,601,128
Total All Special Plates: Estimated 256,730 plates issued totaling \$8,528,198
Personalized License Plates (PLPs): Estimated number of PLPs issued 97,315 totaling \$3,892,600
Dealer PLP Plates: Estimated number of plates issued 1,914 totaling \$76,550

VTR CUSTOMER SERVICE

Correspondence Answered: 139,345
Tax Assessor-Collector Letters Issued: 143
Telephone Inquiries Answered: 1,209,751
Walk-in Customers Addressed: 524,604
Public Information Requests Processed: 44,032
E-mails Answered: 37,983

ATPA

Number of Grant Requests Received: 31 **Number of ATPA Grants Awarded:** 27
Dollar Amount of ATPA Grants Awarded: \$9,749,963
Administrative and Support Costs as a Percentage of Total Expenditures: 8%
Number of Presentations, Public Contacts and Multi-Media Contacts: 66,008,857
Auto Theft Rate: 417.3 per 100,000 registered vehicles
Economic Loss Associated with Vehicle Theft: \$757,670,324

Prepared by Administrative Operations – 12/23/05